

MINUTES OF PASSAIC VALLEY WATER COMMISSION
HELD ON JANUARY 25, 2023

ATTENDING DURING PORTIONS OR ALL OF THE SESSION, FROM EXECUTIVE STAFF: J. MUELLER, Y. WEISS, Y. BRISMAN (Absent) G. WEBBER (Act' GC) AND L. AMODIO.

1) ADMIN SECRETARY AMODIO CERTIFIED COMPLIANCE WITH N.J.S.A. 10:4-6 ET SEQ. OPEN PUBLIC MEETINGS ACT, ROLL CALL WAS TAKEN COMMISSIONERS COTTON (Late), KOLODZIEJ, FRIEND, VAN RENSAILER, SANCHEZ, AND DEPADUA RESPONDED THE TIME 9:30 AM AND A QUORUM WAS ESTABLISHED.

2.) Unfinished Business

Commissioner Kolodziej moved approval of the December 21, 2022, in camera and Regular Public Meeting Minutes, second by Commissioner Depadua (Roll call was taken, all Commissioners respond in the affirmative, Commissioner Van Rensalier (Abstain) Commissioner Cotton was late)

Commissioner DePadua moved the Summary of Disbursements and Payrolls in the amount of \$11,516,831.21 second by Commissioner Kolodziej Roll call was taken, all Commissioners respond in the affirmative, Commissioner Cotton: abstained on PVSC.

3) Reorganization of the Board for the Year 2023:

The **President** turned the Chair over to counsel for the reorganization of the 2023 Board of Passaic Valley Water Commission. Commissioner Levine nominated **Gerald Friend** for **President** second by Commissioner Sanchez (Roll call was taken all Commissioners respond in the affirmative)

Vice-President Commissioner Cotton nominated **Jeff Levine** second by Commissioner Sanchez (Roll call was taken, all Commissioners respond in the affirmative)

Treasurer- Commissioner Levine nominated **Rigo Sanchez** for Treasurer second by Commissioner Kolodziej (Roll call was taken, all Commissioners respond in the affirmative)

Secretary- Commissioner Sanchez nominated Commissioner Ruby N. Cotton second by Commissioner Van Rensalier (Roll call was taken, all Commissioners respond in the affirmative) (Whereupon Commissioner Friend was sworn in as President Commissioner Levine was sworn in as Vice-President; Commissioner Sanchez was sworn in as Treasurer; Commissioner Cotton was sworn in as Secretary).

4) Regular Order of Business (Roll Call)

ROLL CALL WAS TAKEN COMMISSIONERS COTTON, KOLODZIEJ, FRIEND, VAN RENSAILER, SANCHEZ, LEVINE AND DEPADUA RESPONDED THE TIME 10:02 AM AND A QUORUM WAS ESTABLISHED.

Request to Advertise for an RFP for Project No. 23-P-8 “Professional Services for Auditor” COMMISSIONER Van Rensalier: moved. COMMISSIONER Cotton: Second. (Roll call was taken, all Commissioners present respond in the affirmative).

Executive Directors’ Report.

Comptrollers” Report. Comptroller gave a financial update.

Committee Reports

5) Resolution: Health Insurance Rate-Decrease

Motion by Commissioner Kolodziej, Second by Commissioner DePadua
(Roll call was taken, all Commissioners present respond in the affirmative)-
(Commissioner Sanchez Absent)

6) Resolution Executive Session:

Motion by Commissioner Depadua, Second by Commissioner Cotton
(Roll call was taken, all Commissioners present respond in the affirmative)

7) Reconvene Public Meeting

ROLL CALL WAS TAKEN COMMISSIONERS COTTON, KOLODZIEJ, FRIEND, VAN RENSAILER, LEVINE, AND DEPADUA RESPONDED THE TIME 11:39 AM AND A QUORUM WAS ESTABLISHED (COMMISSION SANCHEZ-ABSENT)

8) Resolution Passaic Valley Water Commission establishing meeting dates for the year 2023.

Motion by COMMISSIONER Kolodziej, second by Commissioner Van Rensalier (Fourth Wednesday of every Month at 9:30 am except for November-Fifth Wednesday and December-second Wednesday.

(Roll call was taken, all Commissioners respond in the affirmative)

Resolution for the year 2023. Motion by COMMISSIONER Kolodziej, second by COMMISSIONER Depadua.

(Roll call was taken, all Commissioners respond in the affirmative)

- a) Resolution Designating Banking Institutions for the Year 2023.
- b) Resolution Authorizing Certain Statutory Payments of Claims and Other Claims Regular in Nature
- c) Resolution Authorizing Investment of Funds

Resolutions:

- d) Resolution of PVWC Designating it’s Public Agency Compliance Officer (P.A.C.O.)

- e) Resolution: Builder's Risk Insurance 6-Month Extension Commencing February 2023 for Contract No. 15-B-25 "Water Storage Improvements Phase 1 – Standby Emergency Generators" EPIC Insurance Brokers & Consultants ("EPIC") contacted C.N.A. to provide an extension to the Builder's Risk Insurance Policy No. 6050122428 and the provider only was willing to extend the Builder's Risk coverage for an additional 6-month period ending August 11, 2023. The cost proposal for the 6-month extension for Builder's Risk coverage in the amount of \$20,784.00 for the total premium and with increased deductibles.
- f) Resolution Contract No. 22-P-84 "Professional Security Services" Recommendation to award a One (1) year Contract to Allied Universal Security Services of Lyndhurst, NJ in the amount of \$397,900.60
- g) Resolution Project No. 22-P-85 "Risk Manager Services" Recommendation to award a One (1) year Contract to Brown & Brown Metro of Roseland, NJ in the amount of \$15,000.00
- h) Resolution Project No. 22-P-86 "Insurance Agent Services for Property, Casualty, Automobile and Excess Liability" Recommendation to award a One (1) year Contract to Cupo, Insurance of Clifton, NJ at no direct cost to PVWC
- i) Resolution Project No. 22-P-88 "Legal Support for Reservoir Projects" Recommendation to award a Three (3) year Contract to Castano Quigly of Fairfield, NJ in the amount of \$300,00.00
- j) Resolution Project No. 23-P-80 "Professional Services for Assisting PVWC's Communication Team with Public Outreach for Commission's Levine and New Street Tanks Contracts" Recommendation to award a Three (3) year Contract to JGSC Group of Merchantville, NJ in the amount of \$625,000.00
- k) Resolution Contract No. 22-V-05 "Hydrants" Recommendation to award a One (1) year Contract to Ferguson Water Works of Howell, NJ in the amount of \$3,283,730.70
- l) Resolution Contract No. 22-V-06 "Curb and Road Boxes" Recommendation to award a One (1) year Contract to Core & Main LP of Pompton Plains, NJ in the amount of \$406,208.75
- m) Resolution Contract No. 22-V-07 "Iron Pipe" Recommendation to award a One (1) year Contact to Ferguson Water Works of Howell, NJ in the amount of \$1,055,730.50
- n) Resolution Contract No. 22-V-08 "Repair Clamps, Tapping Sleeves and Couplings" Recommendation to award a One (1) year Contract to Ferguson Water Works of Howe11, NJ in the amount of \$239,332.85
- o) Resolution Contract No. 22-V-09 "Iron Pipe Fittings" Recommendation to award a One (1) year Contact to Capitol Supply Construction Products LLC of Wayne, NJ in the amount of \$745,959.00

- p) Resolution Project No. 22-Q-08 “Professional Services for Conducting Condition Assessments on PVWC’s Water Mains” Recommendation to award a One (1) year Contract to HDR Engineering, Inc. of Woodcliff Lake, NJ and Carollo Engineers, Inc. of Ramsey, NJ in the amount of \$250,00.00 each, for total of \$500,000.00
- q) Resolution Project No. 22-Q-09 “Professional Services for Conducting Condition Assessments on PVWC’s Facilities” Recommendation to award a One (1) year Contract to HDR Engineering, Inc. of Woodcliff Lake, NJ in the amount of \$125,000.00
- r) Resolution for Participation in the Water Research Foundation (WRF) Program for 2023 in the amount of \$49,011.52
- s) Resolution Procurement of Two (2) CASE 590 SN Backhoe Loaders, Thru the Bergen County Co-op Buying Group, from GT Mid Atlantic of Vineland, NJ in the amount of \$337,746.00
- t) Resolution Change Order No. 1 for Contract No. 22-B-16 “Replacement of Hydrants” with Current Contractor, Roman E&G Corp. of Newark, NJ increase of \$554,430.00 (5.7%) for a new total of \$10,235,460.00
- u) Resolution Authorizing an Indemnification and Hold Harmless Agreement with Roman E&G for Inspection work under Contract No. 22-B-16
- v) Resolution Change Order No. One (1) for Contract No. 21-V-04 “No Lead Brass Water Service Line Fittings” with Current Vendor, Ferguson Enterprise LLC of Lakewood, NJ. Increase of Quantities for various Bid Items, no increase to Contract total amount (\$467,362.50)

9) **Recommendation from Closed Session:**

Motion by: Commissioner Van Rensalier, Second by Commissioner Kolodziej

A Personnel:

Promotions:

a. Deborah Davis as Provisional Supervisor of Water Distribution

Current Salary: \$121,760.34

Current Range: \$95,000.00 - \$140,291.80

Proposed Salary: \$125,466.63 (1 Increment)

Proposed Range: \$95,000.00 - \$140,291.80

b. Nayrobys Nieves as Provisional Assistant Supervisor of Water Distribution

Current Salary: \$73,682.34

Current Range: \$42,000.00 - \$73,682.34

Proposed Salary: \$78,845.87 (1 Increment)

Proposed Range: \$50,000.00 - \$99,500.00

New Hires:

c. Marcello Mannina as a Laborer 1 in Distribution

Proposed Salary: \$38,000.00

Proposed Range: \$38,000.00 – \$71,758.28

d. Artnellys Sanquintin as Keyboarding Clerk 1 in Customer Service

Proposed Salary: \$40,000.00

Proposed Range: \$40,000.00 – \$67,975.40

(Roll call was taken, all Commissioners respond in the affirmative)

10) GOOD AND WELFARE

11) Motion to adjourn. COMMISSIONER Kolodziej: Second by Commissioner DePadua. Next meeting is scheduled for; Wednesday, February 22, 2023, at 9:30 a.m. Time is 11:45 am.

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C E R T I F I C A T E

I, LYNANN DRAGONE, License No. XIO1388, a Certified Court Reporter and Notary Public of the State of New Jersey, certify that the foregoing is a true and accurate transcript of the hearing at the time and the date hereinbefore set forth.

I further certify that I am neither attorney nor Counsel for, nor employed by any of the parties to the action in which this hearing was taken.

I further certify that I am not an employee of anyone employed in this case, nor am I financially interested in this action.

Lynann Dragone
LYNANN DRAGONE, CCR
Certified Court Reporter

Approved: February 22, 2023

Gerald Friend
Gerald Friend, President

Ruby N. Cotton
Ruby N. Cotton, Secretary