

**PVWC REG. PUBLIC MTG. MINUTES**

**PUBLIC MEETING OF SEPTEMBER 27, 2023**

**1. THE PUBLIC MEETING WAS CALLED TO ORDER AT 9:40 A.M. BY PRESIDENT GERRY FRIEND. ON CALL OF ROLL, THE FOLLOWING COMMISSIONERS RESPONDED: JEFFREY LEVINE, JOSEPH KOLODZIEJ, RIGO SANCHEZ, CARMEN DEPADUA. RUBY COTTON. RON VAN RENSA LIER-ABSENT. A QUORUM WAS ESTABLISHED.**

**ATTENDING FROM THE COMMISSION'S EXECUTIVE STAFF WERE JAMES MUELLER, EXECUTIVE DIRECTOR, YAACOV BRISMAN, GEN'L COUNSEL, COMPTROLLER, YITZ WEISS (REMOTE), LOUIS AMODIO ADMIN. SEC'Y TO PASSAIC VALLEY WATER COMMISSION.**

**ADMIN. SEC'Y. LOUIS AMODIO CERTIFIED TO THE CHAIR THAT ALL THE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-6 ET SEQ. WERE MET.**

**COMMISSIONER SANCHEZ, LED ALL PRESENT IN THE PLEDGE OF ALLEGIANCE.**

**2. PUBLIC COMMENT: NONE.**

**3. REPORT: EXECUTIVE DIRECTOR, JAMES MUELLER- UPDATED THE COMMISSIONERS ON VARIOUS PROJECTS.**

**4. COMPTROLLER'S REPORT: CFO, YITZ WEISS-UPDATED THE COMMISSIONERS ON VARIOUS FINANCIAL REPORTS.**

**5. RESOLUTION ENTERING EXECUTIVE SESSION: MOTION BY COMM. CARMEN DEPADUA SECOND BY COMM. RUBY COTTON (ALL COMM PRESENT RESPONDED IN THE AFFIRMATIVE). TIME 10:56 AM**

**6. PRESIDENT GERRY FRIEND RECONVENED THE PUBLIC MEETING AT 11:24 AM THE FOLLOWING COMMISSIONERS RESPONDED: RUBY COTTON, JOSEPH KOLODZIEJ, RIGO SANCHEZ, JEFF LEVINE, JERRY FRIEND, CARMEN DEPADUA PRESENT. A QUORUM WAS ESTABLISHED.**

**CONSENT AGENDA:**

**7. MINUTES-COMM.CARMEN DEPADUA MOVED THE APPROVAL-OF THE MINUTES FROM THE JULY 26, 2023, IN CAMERA AND REGULAR MEETING, AND THE SPECIAL MEETING HELD ON AUGUST 28, 2023, SECONDED BY COMM JOSEPH KOLODZIEJ (ALL COMM PRESENT RESPONDED IN THE AFFIRMATIVE)**

**RESOLUTIONS:**

**8. COMM. RIGO SANCHEZ MOVED THE APPROVAL OF THE BELOW RESOLUTIONS SECONDED BY COMM. CARMEN DEPADUA (ALL COMM PRESENT RESPONDED IN THE AFFIRMATIVE)**

- a) Resolution No. 23-121 Resolution to Award Contract 23-B-13, Entitled "Trench Spoils, Asphalt and Concrete Removal and Disposal Services"
- b) Resolution No. 23-122 Resolution to Award Contract 23-B-09, Entitled "Pavement Restoration"
- c) Resolution No. 23-123 Resolution to Procure the Annual Maintenance of the Proprietary Naviline Software Resolution to Award Contract 23-V-10 Entitled "Liquid Oxygen".
- d) Resolution No. 23-124 Resolution to Authorize the Sale of Its Surplus Personal Property No Longer Needed for Public Use on An On-Line Auction Website.
- e) Resolution No. 23-125 Resolution Awarding 23-PA-2 Entitled "Enterprise Dashboard Management System".
- f) Resolution No. 23-126 Resolution to Extend Contract 19-B-34 Entitled "Liquid Residuals Hauling" for One Year.
- g) Resolution No. 23-127 Resolution to Approve Change Order No. 1 for Project 22-Q-12 Entitled "Professional Engineering Services - Corrosion Control and Microbiological Treatment" for an Increase of \$55,000.
- h) Resolution No. 23-128 Resolution Authorizing a Shared Services Agreement No. 24LJJFA29 With USGS.
- i) Resolution No. 23-129 Resolution Authorizing a Shared Services Agreement No. 24LJJFA30 With USGS.
- j) Resolution No. 23-130 Resolution Authorizing PVWC to Enter into an Assignment of Contract and Novation Agreement for Contract 21-P-33 Entitled "Professional Engineering Services for Environmental Regulatory Compliance Issues".
- k) Resolution No. 23-131 Resolution Authorizing PVWC to Enter into an Assignment of Contract and Novation Agreement for Contract 21-P-40 Entitled "Professional Engineering Services for Water Quality & Accountability Act (WQAA) Compliance".
- l) Resolution No. 23-132 Resolution Authorizing PVWC to Enter into an Assignment of Contract and Novation Agreement and Permit a Contract Extension for Contract 22-Q-07 Entitled "Engineering Services for Review of Developer Site Plans, Refinement of Standard Operating Protocols and Assistance with Management of Commission's Master Permit with the NJDEP".
- m) Resolution No. 23-133 Resolution to Extend Contract No. 22-Q-07 Entitled "Engineering Services for Review of Developer Site Plans, Refinement of Standard Operating Protocols and Assistance with Management of Commission's Master Permit with the NJDEP".

- n) Resolution No. 23-134 Resolution for Contract Extension and Change Order No. 1 and for Project No. 21-P-80, Entitled “Developing Bidding Documents for Removal of UST and Installation of ASTS at the PVWC Clifton Facility”.
- o) Resolution No. 23-135 Resolution to Extend Contract 22-B-04 “Fueling Facility”.
- p) Resolution No. 23-136 Resolution to Increase the Amount of PVWC Funds that can be Invested in Any One Note or Bond to \$10,000,000.00.
- q) Resolution No. 23-137 Resolution Authorizing the Procurement of a 2024 Ford Escape 4Door AWD Active (U9G) under NJ State Contract.
- r) Resolution No. 23-138 Resolution Authorizing the procurement of 121 GPS/Vehicle Cameras through Netradyne, a sole source provider.
- s) Resolution No. 23-139 Resolution Authorizing the Purchase of 1000 Neptune R900 Radios under the Bergen County Purchasing Cooperative.
- t) Resolution No. 23-140 Resolution Authorizing the Emergency Purchase of a Replacement Chiller for the Hypochlorite Room at the LFWTP.
- u) Resolution 23-141 Resolution of the Passaic Valley Water Commission Concerning Review of the Findings of the Local Finance Board Made at a Meeting of said Board On July 12, 2023, in Accordance with the Provision of N.J.S.A. 40A:5A-7 with Respect to Project Financing of the Commission.

#### REQUEST FOR ACTION:

1. Request Permission to Solicit Bids under the Fair and Open Process for Project 23-PA-07 Entitled “Financial Advisor”
2. Request Permission to Solicit Bids under the Fair and Open Process for Project 23-PA-06 Entitled “Armored Car Services”
3. Request Permission to Solicit Bids under the Non-Fair and Open Process for Project 23-PA-05 Entitled “Professional Architectural Services for PVWC’s Clifton Facility”
4. Request Permission to Solicit Bids under the Non-Fair and Open Process for Project 23-PD-02 Entitled “Professional Services for W-4 Licensed Operator”
5. Request Permission to Solicit Bids under the Non-Fair and Open Process for Project 23-PD-01 Entitled “Distribution Specialty Project Management Services”

6. Request Permission to Solicit Bids under the Fair and Open Process for Project 23-PE-01 Entitled “Professional Engineering Services for Filtration System Problems, Filter Assessments, and Related Matters”
7. Request Permission to Solicit Bids under the Fair and Open Process for Project 23-PE-02 Entitled “Structural Engineering Services for Large Projects at the LFWTP”.
8. Request Permission to Solicit Bids under the Non-Fair and Open Process for Project 23-PE-03 Entitled “Engineering Services for Refinement of Standard Operating Protocols for the Engineering and Distribution Departments”
9. Request Permission to Solicit Bids under the Non-Fair and Open Process for Project 23-PE-04 Entitled “Professional Architectural Services for PVWC's Facilities - Roof Replacement, Boiler House Stabilization and Concrete Repairs at the Main Pump Station Building”
10. Request Permission to Solicit Bids under the Fair & Open Process for Project 23-PE-05 Entitled “Professional Engineering Services for Environmental Regulatory Compliance Issues and Design and Provide Construction Management for the Removal of 6-inch Asbestos-Coated Steam Pipe in Main Pump Station Basement at the LFWTP”
11. Request Permission to Solicit Bids under the Non-Fair & Open Process for Project 23-PE-06 Entitled “Engineering Services for Review of Developer Site Plans, Assistance with Management of Commission’s Master Permit with the NJDEP and Implementing Drainage Improvements at the New Street Reservoir for Flood Mitigation”
12. Request Permission to Solicit Bids under the Non-Fair & Open Process for Project 23-PE-07 Entitled “Miscellaneous Inspections and Other Regulatory Compliance Issues for PVWC's Reservoir Dams”
13. Request Permission to Solicit Bids under the Non-Fair & Open Process for Project 23-PE-09 Entitled “Engineering Services for Implementing a Water Main Replacement Program for the North Arlington and Lodi Systems and Assisting Commission with Obtaining I-Bank Funding for Capital Projects”
14. Request Permission to Solicit Bids under the Non-Fair & Open Process for Project 23-PE-10 Entitled “Engineering Services for Implementing a Water Main Replacement Program for Paterson and Prospect Park”
15. Request Permission to Solicit Bids under the Non-Fair and Open Process for Project 23-PE-11 Entitled “Engineering Services for Rehabilitation of Main Pump Station at the Little Falls Water Treatment Plant and for Implementing a Water Main Replacement Program for Clifton and Passaic”

16. Request Permission to Solicit Bids under the Non-Fair & Open Process for Project 23-PE-13 Entitled “Professional Services for Building MEP (Mechanical, Electrical, Plumbing) and Fire Protection Systems and Main Pump Station Operations Support”
17. Request Permission to Solicit Bids under the Non-Fair & Open Process for Project 23-PE-14 Entitled “Engineering Services for Rehabilitation of Water Treatment Processes, Conducting Condition Assessments on PVWC's Facilities and Implementing a Water Main Replacement Program for the Great Notch Service Area in Clifton”
18. Request Permission to Solicit Bids under the Fair and Open Process for Project 23-PE-15 Entitled “Professional Services for Conducting Condition Assessments on PVWC's Transmission Mains to the PVWC Reservoirs”
19. Request Permission to Solicit Bids under the Non-Fair & Open Process for Project 23-PT-01 Entitled “Professional Engineering Services for Disinfection Optimization and Related Matters”
20. Request Permission to Solicit Bids under the Non-Fair & Open Process for Project 23-PT-02 Entitled “Professional Engineering Services for Corrosion Control, Microbiological Treatment and Piloting PFAS Treatment”

**NEW BUSINESS:**

**9.** Summary of Disbursements & Payrolls thru SEPTEMBER 27, 2023, in the Amount of \$24,681,916.33 Certified by Treasurer Sanchez and Comptroller Weiss.

**COMM. DEPADUA MOVED, SECOND BY COMM.**

**SANCHEZ ADOPTED, ON THE ROLL; AYES: 6**

**CPMMISSIONER RON VAN RENSALIER ABSENT**

**10. RECOMMENDATIONS FROM EXECUTIVE SESSION:**

**MOTION BY COMMISSSIONER RIGO SANCHEZ**

**SECONDED BY COMMISSIONER CARMEN DEPADUA**

**A. LEGAL:**

**a) Resolution Contract Extension James Mueller**

**B. PERSONNEL:**

**Promotions:**

**1. Charles Poyssick as Provisional Chemist 3**

Current Salary: \$113,315.75

Current Range: \$25,789.40 - \$113,315.75

Proposed Salary: \$116,941.55

Proposed Range: \$75,000.00 - \$131,444.78

- 2. Evan Cruz as Provisional Lab Tech Water Analysis**  
Current Salary: \$60,885.73  
Current Range: \$45,000.00 - \$71,778.58  
Proposed Salary: \$63,884.08  
Proposed Range: \$55,000.00 - \$75,877.51
- 3. Katherine McNaught as Provisional Lab Tech Water Analysis**  
Current Salary: \$60,885.73  
Current Range: \$45,000.00 - \$71,778.58  
Proposed Salary: \$63,884.08  
Proposed Range: \$55,000.00 - \$75,877.51
- 4. Timothy Watkins as Provisional Water Repairer 2**  
Current Salary: \$75,823.37  
Current Range: \$65,500.00 - \$78,500.00  
Proposed Salary: \$78,158.69  
Proposed Range: \$74,000.00 - \$87,500.00
- 5. Jasime Brown as Keyboarding Clerk 2 (CSC List)**  
Current Salary: \$67,975.40  
Current Range: \$40,000.00 - \$67,975.40  
Proposed Salary: \$69,116.79  
Proposed Range: \$42,000.00 - \$73,682.39
- 6. Ray Adams as Provisional Senior Pump Station Attendant (per Desk Audit)**  
Current Salary: \$78,113.57  
Current Range: \$35,000.00 - \$78,113.57  
Proposed Salary: \$82,166.35  
Proposed Range: \$35,000.00 - \$98,377.50

**New Titles:**

- 7. Meter 1/Water Meter Repairer**  
Proposed Range: \$42,000.00 - \$75,000.00
- 8. Meter 2/Water Meter Repairer**  
Proposed Range: \$65,000.00 - \$83,500.00
- 9. Assistant Supervisor, Water Meter Repairer**  
Proposed Range: \$83,500.00 - \$96,500.00
- 10. Supervisor Water Meter Repairer**  
Proposed Range: \$95,000.00 - \$113,500.00

**New Pay Range**

**11. Chemist 1**

Current Range: \$21,821.80 - \$95,154.68  
Proposed Range: \$75,000.00 - \$95,154.68

**12. Chemist 2**

Current Range: \$25,789.40 - \$113,315.75  
Proposed Range: \$85,000.00 - \$113,315.75

**13. Supervising Electrician**

Current Range: \$25,789.40 - \$113,533.43  
Proposed Range: \$85,500.00 - \$123,500.00

**Change of Salary**

**a. Joesph Aldighieri, Chief Project Coordinator**

Current Salary: \$113,748.13  
Current Range: \$60,000.00 - \$128,727.04  
Proposed Salary: \$123,727.04  
Proposed Range: \$60,000.00 - \$138,727.04

**New Hires:**

**b. Franklin Solano as Keyboarding Clerk 1 (Customer Service)**

Proposed Salary: \$40,000.00  
Proposed Range: \$40,000.00 - \$67,975.40

**c. Bilol Bici as Keyboarding Clerk 1 (Customer Service)**

Proposed Salary: \$40,000.00  
Proposed Range: \$40,000.00 - \$67,975.40

**d. Mansi Master as Provisional Principal Engineer**

Proposed Salary: \$95,000.00  
Proposed Range: \$95,000.00 - \$140,291.80

**Settlement of Grievance: Franklin Santana**

**11. GOOD AND WELFARE**

**12. ADJOURNMENT**

MEETING ADJOURNED, TIME: 11:28 AM

NEXT REGULAR MEETING: WEDNESDAY, OCTOBER 25, 2023, AT 9:30 AM

/TBL

10/10/23

