



## PASSAIC VALLEY WATER COMMISSION

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APRIL 23, 2025

Roll Call & Compliance with N.J.S.A. 10:4-6 et seq. Open Public Meetings Act;  
Salute to the Flag – Pledge of Allegiance

1. Public Comments
2. **Committee Reports:**
  - a) Finance
  - b) Personnel
  - c) Special Projects
  - d) IT.
3. **Executive Director's Report:**
  - a) Executive Director Update (Report Emailed Directly)
4. **Comptroller's Report:**
  - a) Miscellaneous Financial Reports
  - b) First Quarter 2025 Self-Insurance Report

### RESOLUTION ON ENTERING EXECUTIVE CONFERENCE

#### A. PERSONNEL:

##### Promotion:

- 1) **Jory Bell promotion to Chemist 1 (as per CSC list, ranked #1)**  
**Laboratory Dept.**  
Current Position: Sr. Lab Tech Water Analysis  
Current Salary: \$80,917  
Current Range: \$60,000 - \$85,843  
**Proposed Title: Chemist 1**  
**Proposed Salary: \$85,021**  
**Title Range: \$75,000 - \$101,440**
- 2) **Scott Manning promotion to Mechanic Diesel**  
**Maintenance Dept.**  
Current Position: Mechanic  
Current Salary: \$88,482  
Current Range: \$50,000-\$88,482  
**Proposed Title: Mechanic Diesel**  
**Proposed Salary: \$91,208**  
**Title Range: \$65,000 - \$102,110**



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### New Hire:

- 3) **Chirag Trivedi, as a Chemist 3**  
**Laboratory Dept.**  
Proposed Salary: \$105,000  
Title Range: \$90,000 - \$140,127

### New Hire & Salary Range Change:

- 4) **Francine Stafford as Director of Environmental Health & Safety,**  
**Industrial Hygienist (CSC Title)**  
**EH&S Dept.**  
Current Title Range: \$75,000 - \$198,819  
Proposed Title Range: \$165,000-\$198,819  
Proposed Salary: \$165,000

### New Title:

- 5) **Information Technology Dept:**  
**Proposed Title: Network Administrator 1**  
**Proposed Range: \$90,000-\$120,000**

### Separations:

**Information Technology Dept.**  
Henry Hernandez, Sr. Technician, MIS, Retirement 4/1/25

**Purification Dept.**  
Alexander Ortiz, Water Treatment Plant Operator, Resignation 4/11/25

## RECONVENE PUBLIC MEETING

### 5. CONSENT AGENDA:

- a) Minutes of the Passaic Valley Water Commission *in camera* session, and Regular Public Meetings held March 26, 2025.

### 6. RESOLUTIONS:

- a) Resolution No. 25-052  
Resolution to Adopt Budget
- b) Resolution No. 25-053  
Resolution to Award Contract 25-V-03 Entitled "Furnish and Deliver Ferric Sulfate"
- c) Resolution No 25-054  
Resolution to Award Contract 25-V-03 Entitled "Furnish and Deliver Hydrogen Peroxide"



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- d) Resolution No. 25-055  
Resolution to Award Contract 25-V-03 Entitled “Furnish and Deliver Flocculation Aid Dry Polymer”
- e) Resolution No. 25-056  
Resolution to Award Contract 25-V-07 Entitled “Furnish and Deliver Polyaluminum Chloride”
- f) Resolution No. 25-057  
Resolution Requesting Authorization to Commence Negotiations for Contract 25-B-03 Entitled “Water Meter Reading and Related Services”
- g) Resolution No. 25-058  
Resolution to Award Contract 25-V-09 Entitled “Bituminous Cold Patch Materials”
- h) Resolution No. 25-059  
Resolution Awarding Project 25-PE-02 Entitled “Professional Services for Program Management of PVWC’s Water Main Replacement Program and Management of Commission’s Master Plan Permit with NJDEP”
- i) Resolution No. 25-060  
Resolution to Approve the Morris County Pump Station (MCPS) Controls Upgrade Project
- j) Resolution No. 25-061  
Resolution Awarding Project 25-PE-05 Entitled "Professional Engineering Services for Rehabilitation of Water Treatment Processes at the LFWTP”
- k) Resolution No. 25-062  
Resolution Awarding Project 25-PE-08 Entitled "Professional Services for Design and Upgrades of HVAC and Electrical Systems and Inspection Services at the Clifton Distribution/Customer Service Building”
- l) Resolution No. 25-063  
Resolution Awarding Project 25-PE-09 Entitled “Professional Services for Design of Electrical Systems and HVAC Upgrades”
- m) Resolution No. 25-064  
Resolution Awarding Project 25-PE-10 Entitled “Professional Services for Main Pump Station Operations Support”
- n) Resolution No. 25-065  
Resolution Awarding Project 25-PT-01 Entitled “Professional Engineering Services for Disinfection Optimization and Related Matters”





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- o) Resolution No. 25-066  
Resolution Awarding Project 25-PE-15 Entitled “Professional Architectural Services for Concrete Repairs at the Main Pump Station Building”
- p) Resolution No. 25-067  
Resolution to Extend Contract No. 23-PE-17 Entitled “Professional Services for Development and Implementation of a Strategic GIS Master Plan”
- q) Resolution No. 25-068  
Resolution for Budget Amendment, Change Order No. 2 and Time Extension for Contract No. 23-PE-03 Entitled “Engineering Services for Refinement of Standard Operating Protocols for the Engineering and Distribution Departments”
- r) Resolution No. 25-069  
Resolution for Budget Amendment, Change Order No. 4 and Time Extension for Contract No. 19-P-89 Entitled “Professional Services to Assist PVWC in Competitive Contracting Procurement of a New CMMS System and Facilitate CIS/GIS Integration”
- s) Resolution No. 25-070  
Resolution to Extend Contract No. 22-P-81 Entitled “Engineering Services for Construction Administration of Lead Service Line Replacement in Main System”
- t) Resolution No. 25-071  
Resolution Approving Change Order No. 2 and Time Extension for Project No. 23-PE-05 Entitled “Professional Engineering Services for Environmental Regulatory Compliance Issues and Design and Provide Construction Management for the Removal of a 6-inch Asbestos-Coated Steam Pipe in Main Pump Station”
- u) Resolution No. 25-072  
Resolution to Approve Change Order No. 3 and Time Extension for Project No. 23-PE-06 Entitled “Engineering Services for Review of Developer Site Plans, Assistance with Management of Commission’s Master permit with NJDEP & Implementing Drainage Improvements at the New Street Reservoir for Flood Mitigation”
- v) Resolution No. 25-073  
Resolution to Extend Project No. 24-PE-02 Entitled “Professional Services for Development of Standard Operating Procedures for PVWC Security Program”
- w) Resolution No. 25-074  
Resolution for Final Reconciliation for Contract Closeout, Change Order No. 1, Contract No. 24-B-04, Entitled “Furnish and Install Filter Media at the LFWTP”
- x) Resolution No. 25-075  
Resolution for Final Reconciliation for Contract Closeout, Change Order No. 1, Contract No. 21-B-24 Entitled “Discharge Piping Modifications for the Hydrocyclone System”



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- y) Resolution No. 25-076  
Resolution to Permit PVWC to Conduct qPCR Sampling and to Set Price for In-House qPCR Sampling
- z) Resolution No. 25-077  
Resolution to Participate in the Water Research Foundation Tailored Collaborate Project to Study the Removal Efficiency of PFAS using Various Types of Media”
- aa) Resolution No. 25-078  
Resolution to Extend Project No. 24-PE-01 entitled “Miscellaneous Inspections and Other Regulatory Compliance Issues for PVWC’s Reservoir Dams”
- bb) Resolution No. 25-079  
Resolution Approving Change Order No. 1 for Contract 21-B-08 Entitled “Bituminous Cold Patch Materials”
- cc) Resolution No. 25-080  
Resolution Approving Change Order No. 1 for Contract 22-V-19 Entitled “Furnish and Deliver Sulfuric Acid”

### 7. **REQUEST FOR ACTION:**

- a) Request Permission to Solicit Proposals under the Fair and Open Process for Legal Services
  - 1) Project 25-PL-01 - Professional Legal Services for Review of Land Use and Related Matters
  - 2) Project 25-PL-02 - Professional Bond Counsel Services
  - 3) Project 25-PL-03 - Professional Legal Services Related to Loss Prevention, Insurance, Personal Injury Defense & Related Matters
  - 4) Project 25-PL-04 - Professional Legal Services for Bankruptcy, Delinquencies and Related Matters
  - 5) Project 25-PL-05 - Professional Legal Services Related to Employment Law/Personnel Matters and Other Related or Miscellaneous Legal Matters
  - 6) Project 25-PL-06 - Special Counsel Services: Litigations, Contracts & Regulatory, Legislative & Policy Matters
  - 7) Project 25-PL-07 - Professional Legal Services – Hearing Officer for Personnel Matters
  - 8) Project 25-PL-08 - Professional Legal Services for Real Property Tax Appeals & Related Matters
  - 9) Project 25-PL-09 - Special Counsel for Investigations
  - 10) Project 25-PL-10 – Professional Legal Services Related to Workers’ Compensation Law and Related Matters



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- b) Project 25-PE-20: Request Permission to Solicit Proposals under the Fair and Open Process for “Professional Services for Filter Optimization”: Perform filter studies to optimize the filter runs and backwashes and make improvements to PVWC's existing bed expansion tools. Work would also include design and installation of additional filter bed expansion monitors and connecting instrumentation to Plant SCADA. Budgeted Amount: \$150,000
- c) Contract 25-B-04: Request Permission to Solicit Bids for the “LFWTP Filter Valve Replacement.” Replace valves in the Filter Building. CCE = \$5M. 2-Year Contract.
- d) Contract 25-B-07: Request Permission to Solicit Bids for the “Meter Replacement Program, Phase 1A: Retail Customers – Paterson” [Overall PF = \$4M - DWSRF]. Meter replacement, 2-inch and smaller; older than 5 years up to 9,240 meters. CCE = \$4M. 2-Year Contract.
- e) Contract 25-B-08: Request Permission to Solicit Bids for the “Meter Replacement Program, Phase 1B: Retail Customers – Clifton” [PF = \$3M - CWSRF]. Meter replacement, 2-inch and smaller; older than 5 years up to 9,240 meters. CCE = \$3M. 2-Year Contract.
- f) Project 25-PE-25: Request Permission to Solicit Proposals under the Fair and Open Process for “Meter Replacement Program: Construction Administration and Management Services for the Meter Replacement Program” [PF up to \$2M]. Oversee Meter Replacement Contracts for the Main System – Phase 1A and 1B. CCE = \$580,000. 2-Year Contract.

### **8. NEW BUSINESS:**

Summary of Disbursements & Payrolls thru April 23, 2025, in the amount of \$12,932,557.19 Certified by Treasurer DePadua and Comptroller Weiss.

### **9. Recommendations from Executive Conference**

### **10. GOOD & WELFARE**

### **11. ADJOURNMENT**