

MINUTES OF PASSAIC VALLEY WATER COMMISSION
HELD ON JANUARY 24, 2025

ATTENDING DURING PORTIONS OR ALL OF THE SESSION, FROM EXECUTIVE STAFF: J. MUELLER, S. COHEN, Y. WEISS, Y. BRISMAN, AND L. AMODIO.

1) ADMIN SECRETARY AMODIO CERTIFIED COMPLIANCE WITH N.J.S.A. 10:4-6 ET SEQ. OPEN PUBLIC MEETINGS ACT, ROLL CALL WAS TAKEN COMMISSIONERS COTTON, RIZZI, DEPADUA, FRIEND, VAN RENSA LIER, SANCHEZ, RESPONDED PRESENT. THE TIME 10:04 AM AND A QUORUM WAS ESTABLISHED.

COMMISSIONER’S DEBORAH RIZZI AND RIGO SANCHEZ WERE SWORN IN FOR A FOUR (4) YEAR TERM AFTER BEING APPOINTED/REAPPOINTED BY THEIR RESPECTIVE CITIES.

2.) Unfinished Business

Commissioner Sanchez moved approval of December 18, 2024, in camera and Regular Public Meeting Minutes, second by Commissioner DePadua (Roll call was taken, all Commissioners respond in the affirmative, Commissioner Rizzi (Abstain)

Commissioner Sanchez moved the Summary of Disbursements and Payrolls in the amount of \$20,744,099.06 second by Commissioner Cotton Roll call was taken, all Commissioners respond in the affirmative, Commissioner Rizzi (Abstained), Commissioner Cotton: abstained on PVSC.

3) Reorganization of the Board for the Year 2025:

The **President** turned the Chair over to counsel for the reorganization of the 2025 Board of Passaic Valley Water Commission. Commissioner Van Rensalier nominated **Rigo Sanchez** for **President** second by Commissioner Cotton (Roll call was taken all Commissioners respond in the affirmative)

Vice-President Commissioner Sanchez nominated **Gerald Friend** second by Commissioner DePadua (Roll call was taken, all Commissioners respond in the affirmative)

Treasurer- Commissioner Cotton nominated **Carmen DePadua** for Treasurer second by Commissioner Sanchez (Roll call was taken, all Commissioners respond in the affirmative)

Secretary- Commissioner DePadua nominated Commissioner **Ruby N. Cotton** second by Commissioner Sanchez (Roll call was taken, all Commissioners respond in the affirmative) (Whereupon Commissioner Sanchez was sworn in as President Commissioner Friend was sworn in as Vice-President; Commissioner DePadua was sworn in as Treasurer; Commissioner Cotton was sworn in as Secretary).

4) Regular Order of Business (Roll Call)

ROLL CALL WAS TAKEN COMMISSIONERS COTTON, RIZZI, FRIEND, VAN RENSALIER, SANCHEZ, LEVINE. RIZZI RESPONDED PRESIDENT THE TIME 10:25 AM AND A QUORUM WAS ESTABLISHED.

5) Executive Directors' Report.

6) Comptrollers' Report. CFO Weiss gave the financial update.

7) Committee Reports

Personnel: Motion By Commissioner: COTTON

Seconded By Commissioner: VAN RENSALIER

Advancement:

a. Doren Calafiore advanced to an Assistant Program Analyst* (as per CSC)

Engineering Dept.

Current Position: Analyst Trainee

Current Salary: \$67,094

Current Range: \$60,000 - \$67,112

Assistant Program Analyst

Proposed Salary: \$71,058

Title Range: \$65,000 - \$86,915

New Title/Lateral Title Change:

b. New Title: Electrician Helper

Proposed Range: \$45,000 - \$87,286

c. Reginald Allen, as an Electrician Helper*

Maintenance Dept.

Current Position: Apprentice Electrician

Current Salary: \$80,089

Current Range: \$45,000 - \$87,286

Proposed Salary: \$80,089

Proposed Range: \$45,000 - \$87,286

(The roll was taken, all Commissioners respond in the affirmative)

Finance: Motion By Commissioner: DePadua

Second By Commissioner: Van Rensalier

Resolution: 25-017

Series 2025 Supplemental Resolution NO.1 Supplementing The PVWC's General Bond Resolution Duly Adopted May 27, 1992, As Amended and Supplemented, and Providing for the Issuance and Sale of not to exceed \$12,500,000.00 Principal Amount of Water Supply System Revenue Refunding Bonds, Series 2025 in one or more Series of the Commission and Determining Various Matters Pertaining Thereto

8) Resolutions:

MOTION BY COMMISSIONER: DePadua

SECONDED BY COMMISSIONER: Van Rensalier

RESOLUTIONS:

- a) Resolution No. 25-001
Resolution Establishing Meeting Dates and Times for the Year 2025
- b) Resolution No. 25-002
Resolution Designating Banking Institutions for the Year 2025.
- c) Resolution No. 25-003
Resolution Authorizing Certain Statutory Payments of Claims and Other Claims Regular in Nature
- d) Resolution No. 25-004
Resolution Authorizing Investment of Funds
- e) Resolution No. 25-005
Resolution of PVWC Designating its Public Agency Compliance Officer (P.A.C.O.)
- f) Resolution No 25-006
Resolution Awarding Project 24-PA-05” Entitled “Professional Services for Document Management and Retention Solutions”
- g) Resolution No. 25-007
Resolution Approving Change Order No. 1 for Contract No. 19-B-34. Entitled “Liquid Residuals Hauling Services”
- h) Resolution No. 25-010
Resolution for Budget Amendment, Change Order No. 1 for Contract No. 23-PE-16 entitled "Professional Services for Providing Enhancements to ESRI Applications and Geodatabases"
- i) Resolution No. 25-011
Resolution for Budget Amendment, Change Order No. 4 for Contract No. 22-B-07 Entitled “Water Transmission Main Improvements to the Industrial Loop”
- j) Resolution No. 25-012
Resolution for Contract Extension for Contract No. 19-B-15 “Electrical System Inspection, Maintenance, Testing and Protective Device Calibration”
- k) Resolution No. 25-013
Resolution for Utility Encroachment Agreement between PSE&G / Verizon and PVWC

- l) Resolution No. 25-014
Resolution to Approving Change Order No. 1 and Time Extension for Project No. 23-PE-05 Entitled “Professional Engineering Services for Environmental Regulatory Compliance Issues and Design and Provide Construction Management for the Removal of 6-inch Asbestos-Coated Steam Pipe in Main”
- m) Resolution No. 25-015
Resolution to Approve Change Order No. 2 and Time Extension for Project 23-PE-06 Entitled "Engineering Services for Review of Developer Site Plans, Assistance with Management of Commission’s Master Permit with the NJDEP & Implementing Drainage Improvements at the New Street Reservoir for Flood Mitigation”
- n) Resolution No. 25-016
Resolution to Approve the Renewal of Annual Licenses for the Nutanix Software under the NJ Cooperative Purchasing Alliance

10. ACTION ITEMS:

- a) Request Permission to Advertise Contract 25-B-03 Entitled “Meter Reading Services”

(The roll was taken, all Commissioners respond in the affirmative)

9) Meeting adjourned by PRESIDENT SANCHEZ Ended the meeting, Time is 11:00 a.m. Next meeting is scheduled for; Wednesday, February 26, 2025, at 10:00 a.m.