



PASSAIC VALLEY WATER COMMISSION

RESOLUTION #25-EXE-3

RESOLUTION OF PASSAIC VALLEY WATER COMMISSION

DATE OF ADOPTION: APRIL 23, 2025

Factual Contents certified to by Louis Amodio, Administrative Secretary. Approved as to Form and Legality on basis of facts set forth by Yaacov Brisman, General Counsel. Entering Executive Closed Session in accordance with Open Public Meetings Act, R.S. 10:4-6 et seq. Pursuant to the Open Public Meetings Act,

COMMISSIONER: RON VAN RENSALIER offers the following Resolution for adoption:

WHEREAS, Section 8 of the Open Public Meetings Act, c. 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS the public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Passaic Valley Water Commission:

- 1. The public shall be excluded from discussion of the hereinafter-specified subject Matters; Contracts, Security, Negotiations, Personnel, Law and: other matters as may be discussed *in camera*.
- 2. It is anticipated at this time that the above-stated subject matters will be ratified During public meeting following or as soon thereafter as the reason for discussion no Longer exists.
- 3. This Resolution shall take effect immediately.

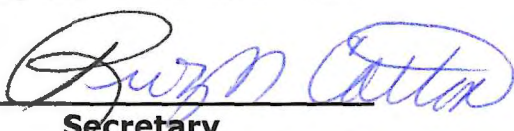
Second by COMMISSIONER: CARMEN DE PADUA Time: 11:04 am

RECORD OF COMMISSION VOTE ON FINAL PASSAGE

	AYE	NAY	ABSTAIN	ABSENT
COTTON, R.	<u>X</u>	___	___	___
DEPADUA, C.	<u>X</u>	___	___	___
FRIEND, G.	<u>X</u>	___	___	___
LEVINE, J.	<u>X</u>	___	___	___
RIZZI, D.	<u>X</u>	___	___	___
VAN RENSALIER, R.	<u>X</u>	___	___	___
SANCHEZ, R.	<u>X</u>	___	___	___

Adopted at a meeting of Passaic Valley Water Commission.

  
Vice President  
GERALD FRIEND

  
Secretary  
RUBY N. COTTON

This Resolution, when adopted, must remain in the custody of the Administrative Secretary.



## PASSAIC VALLEY WATER COMMISSION

### CERTIFICATION

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of a legal quorum of the Original Resolution duly passed and adopted by a majority of the full membership of the Passaic Valley Water Commission at its meeting of APRIL 23, 2025.

  
\_\_\_\_\_  
LOUIS AMODIO  
Administrative Secretary

2025 ADOPTED BUDGET RESOLUTION

Passaic Valley Water Commission

FISCAL YEAR: January 01, 2025 to December 31, 2025

WHEREAS, the Annual Budget and Capital Budget/Program for the Passaic Valley Water Commission for the fiscal year beginning January 01, 2025 and ending December 31, 2025 has been presented for adoption before the governing body of the Passaic Valley Water Commission at its open public meeting of April 23, 2025; and

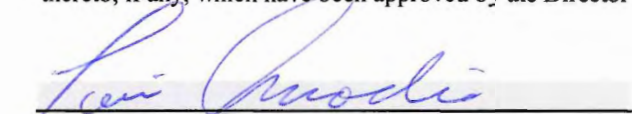
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

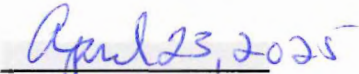
WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$128,636,292.00, Total Appropriations, including any Accumulated Deficit, if any, of \$114,416,080.00, and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$105,789,946.00 and Total Unrestricted Net Position Utilized of \$20,000,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Passaic Valley Water Commission at an open public meeting held on April 23, 2025 that the Annual Budget and Capital Budget/Program of the Passaic Valley Water Commission for the fiscal year beginning January 01, 2025 and ending December 31, 2025 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
(Secretary's Signature)

  
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Ruby Cotton	X			
Carmen DePadua	X			
Gerald Friend	X			
Jeffrey Levine				X
Deborah Rizzi	X			
Ronald Van Rensalier	X			
Rigoberto Sanchez	X			

**RESOLUTION NO. 25-053**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION TO AWARD CONTRACT NO. 25-V-03 ENTITLED  
"FURNISH AND DELIVER FERRIC SULFATE"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, on March 20, 2025, one (1) bid was received by Passaic Valley Water Commission ("PVWC") for Contract No. 25-V-03 entitled "Furnish and Deliver Ferric Sulfate"; and

**WHEREAS**, the lowest responsible, responsive bid submitted for this contract was that of Kemira Water Solutions, Inc. of Lawrence, Kansas, (the "Awardee") with respect to said bid, in the amount of \$3,536,400.00 for a period of one (1) year; and

**WHEREAS**, the bids have been reviewed by the Engineering Department and the Director of Purchasing and a copy of said bid tabulation sheet is attached hereto and made a part hereof as **Exhibit A**; and

**WHEREAS**, the Local Public Contracts Law provides for award of the Contract upon receipt of bids and qualifications of bidders therefore; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit B**;

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That PVWC hereby awards the Contract to the Awardee in accordance with N.J.S.A. 40A:11-1 et seq. and N.J.S.A. 19:44A-



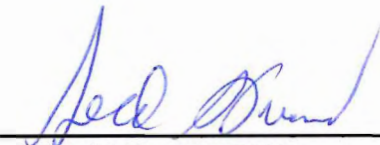
20.7, and in accordance with said Response, as set forth hereinabove; and

2. That an appropriate official of PVWC, on behalf of PVWC, is hereby authorized and directed to execute the Contract hereby awarded to the Awardee and the Secretary of PVWC to attest to the Contract and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u>  X  </u>	_____	_____	_____
<b>DEPADUA, C.</b>	<u>  X  </u>	_____	_____	_____
<b>FRIEND, G.</b>	<u>  X  </u>	_____	_____	_____
<b>LEVINE, J.</b>	_____	_____	_____	<u>  X  </u>
<b>RIZZI, D.</b>	<u>  X  </u>	_____	_____	_____
<b>VAN RENSALIER, R.</b>	<u>  X  </u>	_____	_____	_____
<b>SANCHEZ, R.</b>	<u>  X  </u>	_____	_____	_____

**Adopted at a meeting of Passaic Valley Water Commission.**

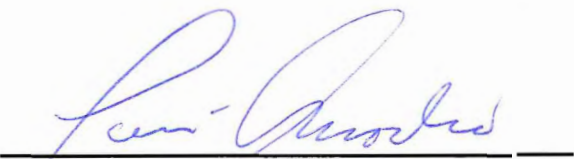
  
\_\_\_\_\_  
**GERALD FRIEND**  
**VICE President**

  
\_\_\_\_\_  
**RUBY N. COTTON**  
**Secretary**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
\_\_\_\_\_  
**LOUIS AMODIO**  
**Administrative Secretary**

## **EXHIBIT A**

TITLE: FURNISH & DELIVER LIQUID FERRIC SULFATE  
 Contract # 25-V-03  
 Bid Tabulation Evaluation  
 Bid Opening Date:March 20, 2025 at 2:00 PM

BIDDERS	BID DEPOSIT	TOTAL AMOUNT OF CONTRACT	REMARKS
Kemira Water Solutions, Inc. 4321 W. 6th Street Lawrence, KS 66049	Certified Check	\$3,536,400.00	<input checked="" type="checkbox"/> Business Registration Cert.
	Cashier's Check		<input checked="" type="checkbox"/> PVWC Consent of Surety
	<input checked="" type="checkbox"/> Bid Bond		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> 10% Not to Exceed		<input type="checkbox"/> Public Works Cont. Cert.
	<input type="checkbox"/> \$20,000.00		<input checked="" type="checkbox"/> EEO
	Certified Check		<input type="checkbox"/> Business Registration Cert.
	Cashier's Check		<input type="checkbox"/> PVWC Consent of Surety
	Bid Bond		<input type="checkbox"/> Other Consent of Surety
	Not to Exceed		<input type="checkbox"/> Public Works Cont. Cert.
	\$20,000.00		<input type="checkbox"/> EEO
	Certified Check		<input type="checkbox"/> Business Registration Cert.
	Cashier's Check		<input type="checkbox"/> PVWC Consent of Surety
	Bid Bond		<input type="checkbox"/> Other Consent of Surety
	Not to Exceed		<input type="checkbox"/> Public Works Cont. Cert.
			<input type="checkbox"/> EEO
	Certified Check		<input type="checkbox"/> Business Registration Cert.
	Cashier's Check		<input type="checkbox"/> PVWC Consent of Surety
	Bid Bond		<input type="checkbox"/> Other Consent of Surety
	Not to Exceed		<input type="checkbox"/> Public Works Cont. Cert.
			<input type="checkbox"/> EEO
	Certified Check		<input type="checkbox"/> Business Registration Cert.
	Cashier's Check		<input type="checkbox"/> PVWC Consent of Surety
	Bid Bond		<input type="checkbox"/> Other Consent of Surety
	Not to Exceed		<input type="checkbox"/> Public Works Cont. Cert.
			<input type="checkbox"/> EEO
	Certified Check		<input type="checkbox"/> Business Registration Cert.
	Cashier's Check		<input type="checkbox"/> PVWC Consent of Surety
	Bid Bond		<input type="checkbox"/> Other Consent of Surety
	Not to Exceed		<input type="checkbox"/> Public Works Cont. Cert.
			<input type="checkbox"/> EEO
	Certified Check		<input type="checkbox"/> Business Registration Cert.
	Cashier's Check		<input type="checkbox"/> PVWC Consent of Surety
	Bid Bond		<input type="checkbox"/> Other Consent of Surety
	Not to Exceed		<input type="checkbox"/> Public Works Cont. Cert.
			<input type="checkbox"/> EEO

## **EXHIBIT B**



## OFFICE OF THE COMPTROLLER

### CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as a result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

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Description of Project or Contract: Contract No.: 25-V-03  
"Furnish and Deliver Ferric Sulfate"  
Kemira Water Solutions, Inc.

Amount of Project or Contract:

\$3,536,400.00 - Contract 25-V-03

1. Acct: # 001-1002-421-70-11  
PURCHASES/CHEMICALS
2. Specific Appropriation to which expenditures will be charged:  
Budget: 2025 - 2026

Other comments: One Year Commencing in April 2025

Date of Certification: April 23, 2025

Amount Certified: \$3,536,400.00

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**Yitzhak Weiss**  
Comptroller and Chief Financial Officer

YW:lb

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**RESOLUTION NO. 25-054**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION TO AWARD CONTRACT NO. 25-V-04 ENTITLED  
"FURNISH AND DELIVER HYDROGEN PEROXIDE"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, on April 10, 2025, one (1) bid and one (1) "no bid" was received by Passaic Valley Water Commission ("PVWC") for Contract No. 25-V-04 entitled "Furnish and Deliver Hydrogen Peroxide"; and

**WHEREAS**, the lowest responsible, responsive bid submitted for this contract was that of Brenntag Northeast LLC, of Reading, Pennsylvania, (the "Awardee") with respect to said bid, in the amount of \$72,000.00 for a period of one (1) year; and

**WHEREAS**, the bids have been reviewed by the Engineering Department and the Director of Purchasing, and a copy of said bid tabulation sheet is attached hereto and made a part hereof as **Exhibit A**; and

**WHEREAS**, the Local Public Contracts Law provides for award of the Contract upon receipt of bids and qualifications of bidders therefore; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit B**;

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That PVWC hereby awards the Contract to the Awardee in accordance with N.J.S.A. 40A:11-1 et seq. and N.J.S.A. 19:44A-

20.7, and in accordance with said Response, as set forth hereinabove; and

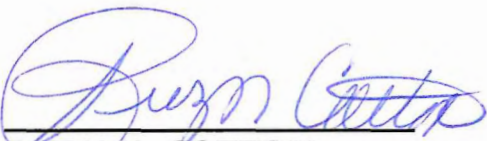
2. That an appropriate official of PVWC, on behalf of PVWC, is hereby authorized and directed to execute the Contract hereby awarded to the Awardee and the Secretary of PVWC to attest to the Contract and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u><b>X</b></u>	___	___	___
<b>DEPADUA, C.</b>	<u><b>X</b></u>	___	___	___
<b>FRIEND, G.</b>	<u><b>X</b></u>	___	___	___
<b>LEVINE, J.</b>	___	___	___	<u><b>X</b></u>
<b>RIZZI, D.</b>	<u><b>X</b></u>	___	___	___
<b>VAN RENSALIER, R.</b>	<u><b>X</b></u>	___	___	___
<b>SANCHEZ, R.</b>	<u><b>X</b></u>	___	___	___

**Adopted at a meeting of Passaic Valley Water Commission.**

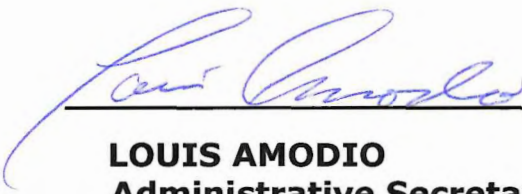
  
**GERALD FRIEND**  
**VICE President**

  
**RUBY N. COTTON**  
**Secretary**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
**LOUIS AMODIO**  
**Administrative Secretary**

**EXHIBIT A**



Title: Furnish and Deliver Hydrogen Peroxide  
Contract # 25-V-04  
Bid Tabulation Evaluation  
Bid Opening Date: April 10, 2025 at 2:00 PM

BIDDERS	BID DEPOSIT	TOTAL AMOUNT OF CONTRACT	REMARKS
Brenntag Northeast LLC 81 W Huller Lane Reading, PA 19605	<input type="checkbox"/> Certified Check	\$72,000.00	<input checked="" type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Cashier's Check		<input checked="" type="checkbox"/> PVWC Consent of Surety
	<input checked="" type="checkbox"/> Bid Bond 10%	\$2.40 gal	<input type="checkbox"/> Other Consent of Surety
	<input checked="" type="checkbox"/> Not to Exceed \$20K		<input type="checkbox"/> Public Works Cont. Cert.
Pennco P.O. Box 600 San Felipe, TX 77473	<input type="checkbox"/> Certified Check	NO BID Letter	<input checked="" type="checkbox"/> EEO
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Not to Exceed 20K		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> Public Works Cont. Cert.
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> EEO
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Not to Exceed \$20K		<input type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> Public Works Cont. Cert.
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> EEO
	<input type="checkbox"/> Not to Exceed 20K		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> Public Works Cont. Cert.
	<input type="checkbox"/> Not to Exceed \$20K		<input type="checkbox"/> EEO
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> Not to Exceed 20K		<input type="checkbox"/> Public Works Cont. Cert.
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> EEO
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Not to Exceed \$20K		<input type="checkbox"/> Other Consent of Surety

**EXHIBIT B**

**OFFICE OF THE COMPTROLLER**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as a result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

---

Description of Project or Contract: Contract No.: 25-V-04  
"Furnish and Deliver Hydrogen Peroxide"  
Brenntag Northeast, LLC

Amount of Project or Contract:

\$72,000.00 - Contract 25-V-04

1. Acct: # 001-1002-421-70-11  
PURCHASES/CHEMICALS
2. Specific Appropriation to which expenditures will be charged:  
Budget: 2025 - 2026

Other comments: One Year Commencing in April 2025

Date of Certification: April 23, 2025

Amount Certified: \$72,000.00

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**Yitzhak Weiss**  
Comptroller and Chief Financial Officer

YW:lb

**RESOLUTION NO. 25-055**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION TO AWARD CONTRACT NO. 25-V-05 ENTITLED  
"FURNISH AND DELIVER FLOCCULATION AID DRY POLYMER"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: CARMEN DEPADUA

Seconded by Commissioner: RUBY N. COTTON

**WHEREAS**, on April 10, 2025, one (1) bid was received by Passaic Valley Water Commission ("PVWC") for Contract No. 25-V-05 entitled "Furnish and Deliver Flocculation Aid Dry Polymer"; and

**WHEREAS**, the lowest responsible, responsive bid submitted for this contract was that of Polydyne, Inc., of Riceboro, Georgia, (the "Awardee") with respect to said bid, in the amount of \$93,000.00 for a period of one (1) year; and

**WHEREAS**, the bids have been reviewed by the Engineering Department and the Director of Purchasing, and a copy of said bid tabulation sheet is attached hereto and made a part hereof as **Exhibit A**; and

**WHEREAS**, the Local Public Contracts Law provides for award of the Contract upon receipt of bids and qualifications of bidders therefore; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit B**;

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That PVWC hereby awards the Contract to the Awardee in accordance with N.J.S.A. 40A:11-1 et seq. and N.J.S.A. 19:44A-



20.7, and in accordance with said Response, as set forth hereinabove; and

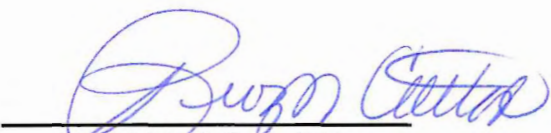
2. That an appropriate official of PVWC, on behalf of PVWC, is hereby authorized and directed to execute the Contract hereby awarded to the Awardee and the Secretary of PVWC to attest to the Contract and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u><b>X</b></u>	___	___	___
<b>DEPADUA, C.</b>	<u><b>X</b></u>	___	___	___
<b>FRIEND, G.</b>	<u><b>X</b></u>	___	___	___
<b>LEVINE, J.</b>	___	___	___	<u><b>X</b></u>
<b>RIZZI, D.</b>	<u><b>X</b></u>	___	___	___
<b>VAN RENSALIER, R.</b>	<u><b>X</b></u>	___	___	___
<b>SANCHEZ, R.</b>	<u><b>X</b></u>	___	___	___

**Adopted at a meeting of Passaic Valley Water Commission.**

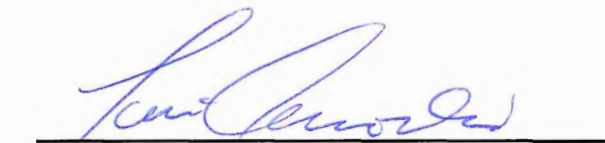
  
**GERALD FRIEND**  
**VICE President**

  
**RUBY N. COTTON**  
**Secretary**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
**LOUIS AMODIO**  
**Administrative Secretary**

## **EXHIBIT A**

Title: Furnish and Deliver Flocculation Aid Dry Polymer  
Contract # 25-V-05  
Bid Tabulation Evaluation  
Bid Opening Date: April 10, 2025 at 2:00 PM

BIDDERS	BID DEPOSIT	TOTAL AMOUNT OF CONTRACT	REMARKS
Polydyne, Inc. One Chemical Plant Road Riceboro, GA 31323	<input type="checkbox"/> Certified Check	\$93,000.00	<input checked="" type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Cashier's Check		<input checked="" type="checkbox"/> PVWC Consent of Surety
	<input checked="" type="checkbox"/> Bid Bond 10%	\$1.55 pound	<input type="checkbox"/> Other Consent of Surety
	<input checked="" type="checkbox"/> Not to Exceed \$20K		<input type="checkbox"/> Public Works Cont. Cert.
	<input type="checkbox"/> Certified Check		<input checked="" type="checkbox"/> EEO
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Not to Exceed 20K		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> Public Works Cont. Cert.
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> EEO
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Not to Exceed \$20K		<input type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> Public Works Cont. Cert.
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> EEO
	<input type="checkbox"/> Not to Exceed 20K		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> Public Works Cont. Cert.
	<input type="checkbox"/> Not to Exceed \$20K		<input type="checkbox"/> EEO
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> Not to Exceed 20K		<input type="checkbox"/> Public Works Cont. Cert.
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> EEO
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Not to Exceed 20K		<input type="checkbox"/> Other Consent of Surety

**EXHIBIT B**



## OFFICE OF THE COMPTROLLER

### CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as a result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

---

Description of Project or Contract: Contract No.: 25-V-05  
"Furnish and Deliver Flocculation Aid  
Dry Polymer"  
Polydyne, Inc.

Amount of Project or Contract:

\$93,000.00 - Contract 25-V-05

1. Acct: # 001-1002-421-70-11  
PURCHASES/CHEMICALS
2. Specific Appropriation to which expenditures will be charged:  
Budget: 2025 - 2026

Other comments: One Year Commencing in April 2025

Date of Certification: April 23, 2025

Amount Certified: \$93,000.00

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**Yitzchak Weiss**  
Comptroller and Chief Financial Officer

YW:lb

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**RESOLUTION NO. 25-056**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION TO AWARD CONTRACT NO. 25-V-07 ENTITLED  
"FURNISH AND DELIVER POLYALUMINUM CHLORIDE"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: CARMEN DEPADUA

Seconded by Commissioner: RUBY N. COTTON

**WHEREAS**, on April 15, 2025, two (2) bids were received by Passaic Valley Water Commission ("PVWC") for Contract No. 25-V-07 entitled "Furnish and Deliver PolyAluminum Chloride"; and

**WHEREAS**, the lowest responsible, responsive bid submitted for this contract was that of USALCO, LLC, of Baltimore, Maryland, (the "Awardee") with respect to said bid, in the amount of \$627,880.00 for a period of one (1) year; and

**WHEREAS**, the bids have been reviewed by the Engineering Department and the Director of Purchasing, and a copy of said bid tabulation sheet is attached hereto and made a part hereof as **Exhibit A**; and

**WHEREAS**, the Local Public Contracts Law provides for award of the Contract upon receipt of bids and qualifications of bidders therefore; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit B**;

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That PVWC hereby awards the Contract to the Awardee in accordance with N.J.S.A. 40A:11-1 et seq. and N.J.S.A. 19:44A-

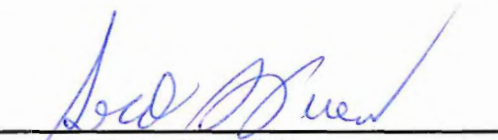
20.7, and in accordance with said Response, as set forth hereinabove; and

2. That an appropriate official of PVWC, on behalf of PVWC, is hereby authorized and directed to execute the Contract hereby awarded to the Awardee and the Secretary of PVWC to attest to the Contract and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u><b>X</b></u>	___	___	___
<b>DEPADUA, C.</b>	<u><b>X</b></u>	___	___	___
<b>FRIEND, G.</b>	<u><b>X</b></u>	___	___	___
<b>LEVINE, J.</b>	___	___	___	<u><b>X</b></u>
<b>RIZZI, D.</b>	<u><b>X</b></u>	___	___	___
<b>VAN RENSALIER, R.</b>	<u><b>X</b></u>	___	___	___
<b>SANCHEZ, R.</b>	<u><b>X</b></u>	___	___	___

**Adopted at a meeting of Passaic Valley Water Commission.**

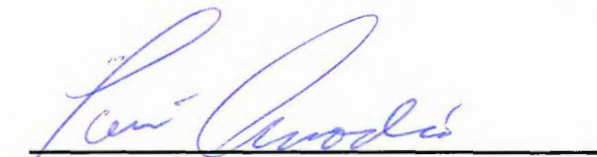
  
**GERALD FRIEND**  
**VICE President**

  
**RUBY N. COTTON**  
**Secretary**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
**LOUIS AMODIO**  
**Administrative Secretary**

## **EXHIBIT A**

Title: Furnish and Deliver Polyaluminum Chloride  
 Contract # 25-V-07  
 Bid Tabulation Evaluation  
 Bid Opening Date: April 15, 2025 at 2:00 PM

BIDDERS	BID DEPOSIT	TOTAL AMOUNT OF CONTRACT	REMARKS
USALCO, LLC 2601 Cannery Avenue Baltimore, MD 21226	<input type="checkbox"/> Certified Check	\$627,880.00	<input checked="" type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> PVWC Consent of Surety
	<input checked="" type="checkbox"/> Bid Bond 10%	\$1,569.70 per Dry Ton	<input type="checkbox"/> Other Consent of Surety
	<input checked="" type="checkbox"/> Not to Exceed \$20K		<input type="checkbox"/> Public Works Cont. Cert.
Kemira Water Solutions 4321 W. 6th Street Lawrence, KS 66049	<input type="checkbox"/> Certified Check	\$724,800.00	<input checked="" type="checkbox"/> EEO
	<input type="checkbox"/> Cashier's Check		<input checked="" type="checkbox"/> Business Registration Cert.
	<input checked="" type="checkbox"/> Bid Bond 10%	\$1,812.00 per Dry Ton	<input type="checkbox"/> PVWC Consent of Surety
	<input checked="" type="checkbox"/> Not to Exceed 20K		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> Public Works Cont. Cert.
	<input type="checkbox"/> Cashier's Check		<input checked="" type="checkbox"/> EEO
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Not to Exceed \$20K		<input type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> Public Works Cont. Cert.
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> EEO
	<input type="checkbox"/> Not to Exceed 20K		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Certified Check		<input checked="" type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> Public Works Cont. Cert.
	<input type="checkbox"/> Not to Exceed \$20K		<input type="checkbox"/> EEO
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> Not to Exceed 20K		<input type="checkbox"/> Public Works Cont. Cert.
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> EEO
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Not to Exceed 20K		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> Public Works Cont. Cert.
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> EEO
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Not to Exceed 20K		<input type="checkbox"/> PVWC Consent of Surety

## **EXHIBIT B**

## OFFICE OF THE COMPTROLLER

### CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as a result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

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Description of Project or Contract: Contract No.: 25-V-07  
"Furnish and Deliver Polyaluminum Chloride"  
USALCO, LLC

Amount of Project or Contract:

\$627,880.00 - Contract 25-V-07

1. Acct: # 001-1002-421-70-11  
PURCHASES/CHEMICALS
2. Specific Appropriation to which expenditures will be charged:  
Budget: 2025 - 2026

Other comments: One Year Commencing in April 2025

Date of Certification: April 23, 2025

Amount Certified: \$627,880.00

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**Yitzhak Weiss**  
Comptroller and Chief Financial Officer

YW:lb

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**RESOLUTION NO. 25-057**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION REQUESTING AUTHORITY TO COMMENCE  
NEGOTIATIONS FOR CONTRACT 25-B-03 ENTITLED  
"WATER METER READING AND RELATED SERVICES"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, on or about June 27, 2023, the Passaic Valley Water Commission ("PVWC") entered into a two-year contract extension with Inframark, LLC to provide meter reading services to the PVWC; and

**WHEREAS**, before that contract was set to expire, the PVWC solicited bids for a new contract to provide meter reading services, with a bid opening date of March 11, 2025, resulting in no responsible bids received; and

**WHEREAS**, on April 2, 2025, the PVWC re-solicited bids for meter reading services with a bid opening date of April 15, 2025, using substantially similar terms and conditions to the first bid resulting in no responsible bids received; and

**WHEREAS**, it is further recommended that the Commissioners resolve to authorize PVWC Officers to take one of two steps, either rebid a second time or negotiate in lieu of bidding under N.J.S.A. § 40A:11-5(3); and

**WHEREAS**, when the PVWC solicits bids on two occasions and no bids are received, the PVWC has the option to negotiate a contract for goods and/or services with any of the bidders or any other vendor of its choosing in lieu of further public bidding provided that it follows the conditions set forth in the Local Public Contracts Law, N.J.S.A. § 40A:11-5(3); and



**WHEREAS,** meter reading services are essential to PVWC's billing system, therefore, securing a contract as soon as possible with a vendor committed to supply these essential services to the PVWC under an agreement would be in the PVWC's best interest; and

**WHEREAS,** the Commissioners of PVWC have considered the recommendations of PVWC's Executive Director, Chief Financial Officer, Director of Engineering, and Director of Purchasing (and PVWC's General Counsel as to form and legality) and have determined that it is appropriate and in the best interest of PVWC, its users and constituent municipalities, to adopt the same as its act; and

**WHEREAS,** the PVWC may not select the option of negotiation in lieu of further public bidding under N.J.S.A. § 40A:11-5(3) unless the Commissioners adopt a resolution authorizing this option by two-thirds affirmative vote;

**NOW, THEREFORE, BE IT RESOLVED,** by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That appropriate officials and employees of the PVWC be and are hereby directed to proceed with either re-bidding for water meter reading services or engaging vendors of meter reading services in negotiation in lieu of further public bidding pursuant to N.J.S.A. § 40A:11-5(3), in accordance with these findings and applicable law, and to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution as set forth hereinabove.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u><b>X</b></u>	___	___	___
<b>DEPADUA, C.</b>	<u><b>X</b></u>	___	___	___
<b>FRIEND, G.</b>	<u><b>X</b></u>	___	___	___
<b>LEVINE, J.</b>	___	___	___	<u><b>X</b></u>
<b>RIZZI, D.</b>	<u><b>X</b></u>	___	___	___
<b>VAN RENSALIER, R.</b>	<u><b>X</b></u>	___	___	___
<b>SANCHEZ, R.</b>	<u><b>X</b></u>	___	___	___

**Adopted at a meeting of Passaic Valley Water Commission.**

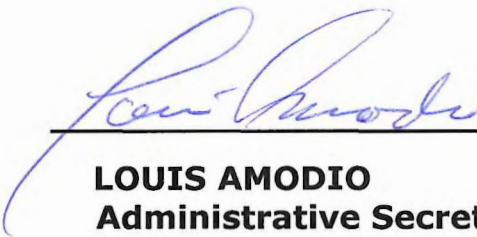
  
\_\_\_\_\_  
**GERALD FRIEND**  
**VICE President**

  
\_\_\_\_\_  
**RUBY N. COTTON**  
**Secretary**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
\_\_\_\_\_  
**LOUIS AMODIO**  
**Administrative Secretary**

**RESOLUTION NO. 25-058**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION TO AWARD CONTRACT NO. 25-V-09 ENTITLED  
"BITUMINOUS COLD PATCH MATERIALS"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, on April 15, 2025, one (1) bid was received by Passaic Valley Water Commission ("PVWC") for Contract No. 25-V-09 entitled "Bituminous Cold Patch Materials"; and

**WHEREAS**, the lowest responsible, responsive bid submitted for this contract was that of Newark Asphalt Corp, of Newark, New Jersey, (the "Awardee") with respect to said bid, in the amount of \$250,000.00 for a period of two (2) years; and

**WHEREAS**, the bids have been reviewed by the Engineering Department and the Director of Purchasing, and a copy of said bid tabulation sheet is attached hereto and made a part hereof as **Exhibit A**; and

**WHEREAS**, the Local Public Contracts Law provides for award of the Contract upon receipt of bids and qualifications of bidders therefore; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit B**;

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That PVWC hereby awards the Contract to the Awardee in accordance with N.J.S.A. 40A:11-1 et seq. and N.J.S.A. 19:44A-

20.7, and in accordance with said Response, as set forth hereinabove; and

2. That an appropriate official of PVWC, on behalf of PVWC, is hereby authorized and directed to execute the Contract hereby awarded to the Awardee and the Secretary of PVWC to attest to the Contract and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	AYE	NAY	ABSTAIN	ABSENT
COTTON, R.	___	___	___	___
DEPADUA, C.	___	___	___	___
FRIEND, G.	___	___	___	___
LEVINE, J.	___	___	___	___
RIZZI, D.	___	___	___	___
VAN RENSALIER, R.	___	___	___	___
SANCHEZ, R.	___	___	___	___

**Adopted at a meeting of Passaic Valley Water Commission.**

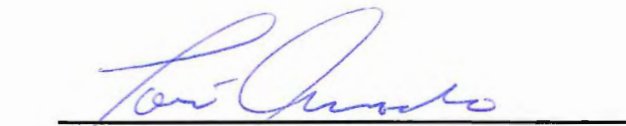
  
**GERALD FRIEND**  
**VICE President**

  
**RUBY N. COTTON**  
**Secretary**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
**LOUIS AMODIO**  
**Administrative Secretary**

**EXHIBIT A**

Title: Furnish and Deliver Bituminous Cold Patch  
Contract # 25-V-09  
Bid Tabulation Evaluation  
Bid Opening Date: April 15, 2025 at 2:00 PM

BIDDERS	BID DEPOSIT	TOTAL AMOUNT OF CONTRACT	REMARKS
Newark Asphalt Foot of Passaic Street Newark, NJ	<input type="checkbox"/> Certified Check	\$250,000.00	<input checked="" type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> PVWC Consent of Surety
	<input checked="" type="checkbox"/> Bid Bond 10%	\$125.00 per Ton	<input type="checkbox"/> Other Consent of Surety
	<input checked="" type="checkbox"/> Not to Exceed \$20K		<input type="checkbox"/> Public Works Cont. Cert.
			<input checked="" type="checkbox"/> EEO
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> Not to Exceed 20K		<input type="checkbox"/> Public Works Cont. Cert.
			<input type="checkbox"/> EEO
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> Not to Exceed \$20K		<input type="checkbox"/> Public Works Cont. Cert.
			<input type="checkbox"/> EEO
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> Not to Exceed \$20K		<input type="checkbox"/> Public Works Cont. Cert.
			<input type="checkbox"/> EEO
	<input type="checkbox"/> Certified Check		<input type="checkbox"/> Business Registration Cert.
	<input type="checkbox"/> Cashier's Check		<input type="checkbox"/> PVWC Consent of Surety
	<input type="checkbox"/> Bid Bond 10%		<input type="checkbox"/> Other Consent of Surety
	<input type="checkbox"/> Not to Exceed 20K		<input type="checkbox"/> Public Works Cont. Cert.
			<input type="checkbox"/> EEO

**EXHIBIT B**

## OFFICE OF THE COMPTROLLER

### CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as a result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

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Description of Project or Contract: Contract No.: 25-V-09  
"Bituminous Cold Patch Materials"  
Newark Asphalt Corp.

\$250,000.00 - Contract 25-V-09

1. Acct: # 001-3002-424-43-02  
R & M Materials/Distribution Repairs
2. Specific Appropriation to which expenditures will be charged:  
Budget: 2025 - 2027

Other comments: Two Years Commencing in April 2025

Date of Certification: April 23, 2025

Amount Certified: \$250,000.00

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**Yitzchak Weiss**  
Comptroller and Chief Financial Officer

YW:lb



**RESOLUTION NO. 25-059**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 -  
BUDGET AMENDMENT TO SCADA CONSULTING SERVICES  
PROCURED THROUGH THE BERGEN COUNTY PURCHASING ALLIANCE  
CONTRACT CK-04, SUBCONTRACT 24-38**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: CARMEN DEPADUA

Seconded by Commissioner: RUBY N. COTTON

**WHEREAS**, on September 25, 2024, the Passaic Valley Water Commission ("PVWC") approved the procurement of Engineering Consulting Services from Advanceon through the SHI Corporation using the Bergen County Cooperative Purchasing Alliance, Contract CK-04, Sub-Contract 24-38 (Resolution 24-114) in the amount of \$176,550.00; and

**WHEREAS**, unanticipated challenges arose and PVWC incurred charges that seriously depleted funds allocated for the above-referenced project; and

**WHEREAS**, the PVWC requires the continuous use of services under the above-referenced project in order to support key projects and initiatives being conducted by the PVWC; and

**WHEREAS**, Proposed Change Order No. 1 is required to pay for these services, with a total increase of \$36,000.00 which brings the total adjusted Contract Price up to \$212,550.00;

**WHEREAS**, in accordance with N.J.S.A. 40A:11-12, PVWC may purchase goods or services under contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit A**.

**NOW, THEREFORE, BE IT RESOLVED,** by Passaic Valley Water Commission, in the County of Passaic, New Jersey.

1. That the Cooperative Pricing Agreement for procurement of the above-referenced services is hereby awarded to the Awardee as set forth hereinabove; and
2. That the appropriate officers and employees of PVWC are hereby authorized and directed to perform such acts and execute such documents as are consistent herewith, with respect to the Cooperative Pricing Agreement as set forth hereinabove.
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution shall be placed on file and made available for public inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u><b>X</b></u>	___	___	___
<b>DEPADUA, C.</b>	<u><b>X</b></u>	___	___	___
<b>FRIEND, G.</b>	<u><b>X</b></u>	___	___	___
<b>LEVINE, J.</b>	___	___	___	<u><b>X</b></u>
<b>RIZZI, D.</b>	<u><b>X</b></u>	___	___	___
<b>VAN RENSALIER, R.</b>	<u><b>X</b></u>	___	___	___
<b>SANCHEZ, R.</b>	<u><b>X</b></u>	___	___	___

**Adopted at a meeting of Passaic Valley Water Commission.**

  
\_\_\_\_\_  
**GERALD FRIEND**  
**Vice President**

  
\_\_\_\_\_  
**RUBY N. COTTON**  
**Secretary**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

### **CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.



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**LOUIS AMODIO**  
**Administrative Secretary**

**EXHIBIT A**

## OFFICE OF THE COMPTROLLER

### CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as a result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

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Description of Project or Contract: SCADA Consulting Services through  
Bergen County Cooperative Purchasing Alliance  
SHI Corporation

Amount of Project or Contract:

Increase of \$36,000.00

Not to Exceed: \$212,550.00

1. Acct: # 001-0901-419-95-28  
Capital/SCADA
2. Specific Appropriation to which expenditures will be charged:  
Capital

Other comments: Change Order Number 1 – Increase of \$36,000.00  
for a New Not to Exceed of \$212,500.00

Date of Certification: April 23, 2025

Amount Certified: \$212,550.00

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**Yitzchak Weiss**  
Comptroller and Chief Financial Officer

YW:lb

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**RESOLUTION NO. 25-060**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION TO APPROVE THE MORRIS COUNTY PUMP STATION  
(MCPS) CONTROLS UPGRADE PROJECT  
THROUGH THE BERGEN COUNTY PURCHASING ALLIANCE  
CONTRACT BC-24-38**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, the Commission needs to upgrade the Morris County Pump Station ("MCPS"), as it is critically important to the remediation of identified control-related gaps, specifically communications issues that are crucial to the Passaic Valley Water Commission ("PVWC") operations at the Little Falls Water Treatment Plant; and

**WHEREAS**, the Bergen County Purchasing Alliance, Contract BC-24-38, (the "Cooperative") shall be used for the procurement of services for the necessary upgrade; and

**WHEREAS**, in accordance with N.J.S.A. 40A:11-12, PVWC may purchase goods or services under contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, PVWC has elected to procure the above-referenced services of SHI Corporation of Somerset, New Jersey (the "Awardee") under the Cooperative, with the cost of the upgrade being \$221,426.00; a copy of the quotation number 11422A0 is attached hereto as **Exhibit A**; and

**WHEREAS**, N.J.S.A. 40A:11-12 of the Local Public Contracts Law provides for the awarding of said contract to the Awardee; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit B**.



**NOW, THEREFORE, BE IT RESOLVED,** by Passaic Valley Water Commission, in the County of Passaic, New Jersey;

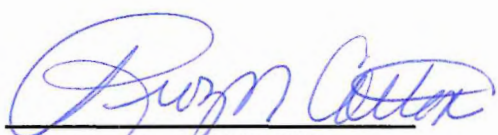
- 1. That the Cooperative Pricing Agreement for procurement of the above-referenced services is hereby awarded to the Awardee as set forth hereinabove; and
- 2. That the appropriate officers and employees of PVWC are hereby authorized and directed to perform such acts and execute such documents as are consistent herewith, with respect to the Cooperative Pricing Agreement as set forth hereinabove.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u><b>X</b></u>	—	—	—
<b>DEPADUA, C.</b>	<u><b>X</b></u>	—	—	—
<b>FRIEND, G.</b>	<u><b>X</b></u>	—	—	—
<b>LEVINE, J.</b>	—	—	—	<u><b>X</b></u>
<b>RIZZI, D.</b>	<u><b>X</b></u>	—	—	—
<b>VAN RENSALIER, R.</b>	<u><b>X</b></u>	—	—	—
<b>SANCHEZ, R.</b>	<u><b>X</b></u>	—	—	—

**Adopted at a meeting of Passaic Valley Water Commission.**

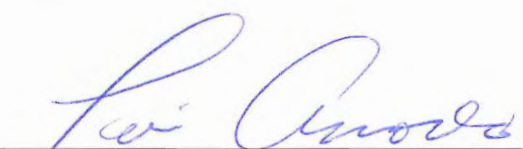
  
**GERALD FRIEND**  
**Vice President**

  
**RUBY N. COTTON**  
**Secretary**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
**LOUIS AMODIO**  
**Administrative Secretary**

**EXHIBIT A**



# Passaic Valley Water Commission Inter – Office Memorandum

To: L. Bresemann

From: M. Marotta

cc: J. Mueller

Date: April 7, 2025

Re: Recommendation to Morris County Pump Station upgrade project.

The Maintenance Department recommends the Commission approve the Morris County Pump Station (MCPS) Controls Upgrade Project. This project is critically important to the remediation of identified control-related gaps at the Morris County Pump Station. Instrumentation and controls will be updated to align with design best practices and PVWC’s on-going standardization. The currently scattered Variable Frequency Drive (VFD) control components will be consolidated into a single Control Panel, eliminating many of the system’s current communication issues. These design changes will address many of the VFD faults at the pump station, as well as, add additional capabilities to address current challenges.

Instrumentation and controls for the chemical dosing system at the MCPS, will be integrated to provide better control and greater visibility of these current processes. Additionally, design documentation, programming, and control logic, will be developed in accordance with PVWC standards, to aid in the continued maintenance and support of this facility.

The design phase will include the required electrical design needed to complete the development of this project’s electrical schematics, and the related control hardware upgrades. Detailed design documents capturing the site functionalities and operations, will be developed and submitted to PVWC’s appropriate stakeholders for review, to ensure these control upgrades align with PVWC’s operational and maintenance requirements.

- The SOW deliverables are:
- Detailed design documents
  - Electrical Drawing package for the new subpanel
  - Fabricated subpanel
  - Operations Training Manual
  - Engineer/Maintenance Training Manual
  - Factory Acceptance Test document
  - New Morris County Pump Station PLC Program
  - New Morris County Pump Station Screens to import into existing Iconics application

The estimated project timeline is 13 weeks; kickoff meeting 1-2 weeks after P.O. receipt. Total Project costs are listed in the table below:

Services	Type	Cost
Design, Training materials, Development and Testing	Fixed Price	\$105,070.00
Installation & Commissioning (W expenses)	T/M Estimate	\$30,921.00
Hardware Fabrication	Budgetary	\$56,760.00
Post implementation Support	T/M Estimate	\$28,675.00
Project Total:		\$221,426.00

The Maintenance Department recommends the Commission approves this project to fully address the issues plaguing the Morris County Pump Station.



**ACTEMIUM**  
**AVANCEON**

Morris County Pump Station Upgrade  
For



**Passaic Valley**  
**Water Commission**

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February 28<sup>th</sup>, 2025

Passaic Valley Water Commission  
1525 Main Avenue  
Clifton, NJ 07011

Attn: Michael Marotta

**Re: 11422A0 – Morris County Pump Station Upgrade**

Dear Michael:

Thank you for the opportunity to provide a proposal for the Morris County Pump Station Upgrade project. We believe our proposal to be a comprehensive solution that will meet or exceed all your requirements for this project.

## Why Actemium

We believe Actemium provides distinct advantages in several areas for this project:

1. **W/WWT Expertise:** An acute understanding of the strategic engineering needs for automation, SCADA, and information systems within the W/WWT industries.
2. **Technology Expertise:** Extensive knowledge and experience with the current technologies used in the W/WWT industry.
3. **Site Familiarity:** Knowledge of the assets onsite and the overall philosophy for asset integration into the OT/IT space.
4. **Project Execution:** Actemium has a unique project execution methodology created and used to analyze / mitigate risk, communicate progress and manage tight schedules for "No Surprises" project delivery.

Additional information about Actemium, including our Rock Star Promise, videos, and published articles, can be found on our website at [www.avanceon.com](http://www.avanceon.com).

## Project Overview

The goal of this project is to update the controls and instrumentation at the Morris County Pump Station to align with best design practices. For the controls this effort will consist of eliminating auxiliary components to control the pump VFDs and consolidating control into a single PLC. These design changes seek to address the VFD faults occurring at the pump station and will allow for better troubleshooting. Additionally, the instrumentation from the chemical dosing system will be integrated to gain better control and visibility of this process. The PLC/SCADA software as well as the design documentation will be developed in accordance with PVWC standards to aid in rollouts and to leverage knowledge across areas.

## Basis of Proposal

The following information was used by Actemium in the creation of this Scope of Work.

Basis of Proposal	
Item	Description
1.	PVWC_Clifton_MorrisCountyPumpStation_DesignRecommendations
2.	PVWC_Control_And_Instrumentation_Standards_Specification
3.	PVWC_Clifton_MorrisCounty_EBS
4.	Site Visit 11/8/24 and 2/12/25

## System Description

The final PLC program for this project will house the controls for the four pumps, chemical pumps, chemical dosing instrumentation, and the pump signals previously wired back to the NanoDacs/Eurotherms. The following are the I/O totals obtained through the site investigation. The hardware derived from the totals below are sized to include 20% spare for future expansion and incorporation of additional instrumentation.

I/O – Morris County Pump Station		
	Type	Qty
	Discrete Inputs	54
	Discrete Outputs	50
	Analog Inputs	18
	Thermocouples	8
	Analog Outputs	6
	EtherNet Interfaces	4

## Project Approach

Actemium’s approach to this project will be divided into four phases: Design, Agile Development, Testing and Startup.

The first three phases the design, agile development, and testing will be performed iteratively as the project progresses. This is done to maintain alignment across the project team and ensure PVWC receives a system meeting all their requirements.



## Design

The design phase will include the electrical design to finalize the control hardware required and develop the electrical schematics. A drawing package will be submitted to PVWC for review and approval prior to hardware procurement and subpanel fabrication.

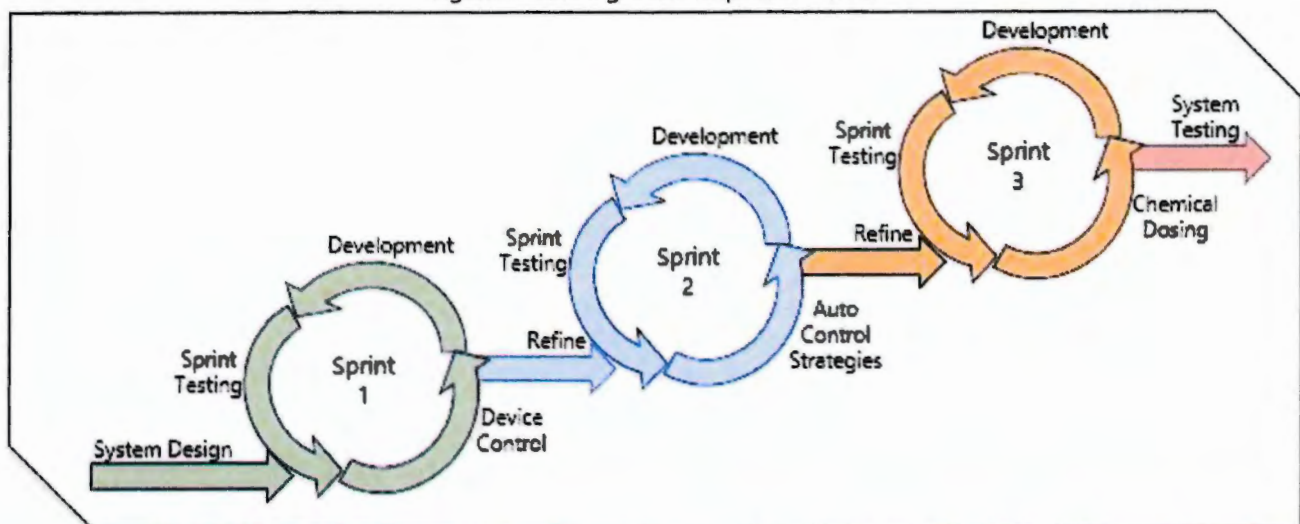
Also included in this proposal is the development of a detailed design document capturing the site functionality. This document will also be submitted to PVWC for review to ensure that software is configured according to how the process runs.

## Agile Development

During this phase the software deliverables will be developed. Actemium will execute this project using our Agile development methodology. The primary advantage of this approach is that it puts completed software elements in front of project stakeholders as quickly as possible rather than waiting for acceptance testing during the Testing phase. To accomplish this goal, Actemium will divide development activities into 2 week chunks (Sprints). During each Sprint, a specific set of functionalities is developed and at the conclusion of the Sprint a Sprint Review is performed to review, discuss and approve the deliverables from the preceding Sprint. Each Sprint will include the Actemium project team and PVWC stakeholders and can be conducted via Online Meeting.

It is our experience that these Sprint Reviews allow stakeholders to provide meaningful feedback on the implementation of the design and development early enough in the project to adjust our direction and meet the needs of the project. They also allow stakeholders an early opportunity to understand and 'buy in' to the system as it is being developed.

Figure 1 – The Agile Development Process



## Testing

Unit testing will be performed throughout each Sprint and will be demonstrated during the Sprint Reviews. At the completion of the Development phase and all the Sprint Reviews, Integration testing of the full system will be performed prior to performing a Factory Acceptance Test (FAT).

During the FAT, a formal FAT protocol will be executed to exercise the functionality of the system. Any defects identified during the FAT will be resolved prior to the beginning of the Startup phase.

In addition to the software FAT a panel FAT will also be conducted prior to shipping the controls enclosure to site.

### Startup

The startup phase is estimated to take one week consisting of communications setup, IO checkout, process testing, startup support, and training. Actemium has budgeted two resources for this week one to be responsible for the Electrical Design coordination and one responsible for the controls implementation.

The training materials and training curriculum will be delivered prior to the startup phase in order for PVWC to become familiar with the materials. The training materials and onsite trainings will be divided into two main categories operations training and maintenance/engineering training. The operations training will include interacting with the HMI system and will include some common trouble shooting techniques. The engineering/maintenance training will focus on the critical assets involved, their maintenance, and more advanced troubleshooting techniques.

### Scope of Services

#### Project Management

Actemium will assign a Project Manager responsible for scope, schedule, budget, communication and risk management and a Technical Project Lead responsible for project execution, oversight of technical resources and quality assurance.

Under this scope Actemium will:

- Organize and facilitate a project kickoff meeting.
- Coordinate and facilitate recurring (weekly or bi-weekly) status meetings to provide updates on progress, risks, and open questions.
- Manage the project schedule.

#### Control Panel Design and Fabrication

Avanceon will create a drawing package required for the fabrication of the new subpanel to install in the existing control enclosure. Upon PVWC approval of the panel drawings, Avanceon will fabricate the subpanel, test it and ship it to PVWC to be installed by the electrical installation contractor. Avanceon will procure the hardware required to fabricate the subpanel as per the Bills of Material developed in the approved drawings. A preliminary hardware list of the main components is included below:

Controls Enclosure Preliminary BOM			
Qty	Part Number	Description	Mfg.
1	SCE-42P36	SUBPANEL, BENT	Saginaw
1	AP9613	APC DRY CONTACT I/O SMARTSLOT CARD	APC
1	SBP3000RM	APC SERVICE BYPASS	APC
1	SRT3000XLA	APC SMART-UPS ON-LINE, 3KVA, TOWER, 120V, 8X 5-20R+1X L5-30R NEMA OUTLETS, SMARTSLOT, EXTENDED RUNTIME, W/O RAIL KIT	APC



4	SRT96BP	APC SMART-UPS ON-LINE SRT BATTERY PACK FOR 3KVA EXTENDED RUNTIME MODEL 96V	APC
1	BMEXBP1200	12 SLOTS ETHERNET BACK PLANE	Schneider Electric
1	BMEP582020	M580 CPU LEVEL 20-DIO, SQUARED	Schneider Electric
1	BMENOC0301	MODICON M580 ETHERNET COMMUNICATIONS MODULE	Schneider Electric
1	BMENUA0L00	XS0 OPC UA MODULE M580 ONLY, SQUARED	Schneider Electric
1	BMXCPS3500	47701 HIGH POWER AC POWER SUPPLY, SQUARED	Schneider Electric
2	BMXDDI3202K	47708 DIG 32I 24 VDC SINK, SQUARED	Schneider Electric
2	BMXDDO3202K	50164 DIG 32Q TRANS SOURCE 0.1 A, SQUARED	Schneider Electric
5	BMXAMI0810	67600 ANA 8 U/I IN ISOLATED FAST, SQUARED	Schneider Electric
2	BMXAMO0802	62871 ANA 8 CURRENT OUT NO ISOL, SQUARED	Schneider Electric
5	ABE7H16CLL	61859 MODULE 24VDC 0. SAMP TELEFAST 2 + OPTIONS, SQUARED	Schneider Electric
10	ABE7BV20	ABE7BV20 SNAP-ON TERM BLOCK (20TERM)-STD 5-PACK, SQUARED	Schneider Electric
5	BMXFCC203	FCN TO 2 HE 2M CONNECTING CABLE, SQUARED	Schneider Electric
1	ARK-1220L-3S51	TPC SERIES ADVANTECH DIN RAIL FANLESS BOX PC	Advantech
1	MON1012APHV2	12.1" HIGH BRIGHTNESS, INDUSTRIAL TOUCH SCREEN MONITOR	Maple Systems
1	IE3400-8T-2S-A	CISCO CATALYST IE3400 RUGGED SERIES IE3400-8T-2S-A, 8 GE COPPER AND 2 GE FIBER PORTS, EXPANDABLE UP TO 26 PORTS	Cisco

## Design Document

As mentioned above a detailed design document will be created during the initial design phase. This document will outline the overall functionality, and the control methodology used for each device. It is estimated that this document will be approximately 10-15 pages in length, standards utilized in the PLC and HMI programming will be covered in a separate document.



## Training

As part of the development phase training materials will be created both with an operations target audience in mind and a maintenance/engineer audience. The operations training material will focus on HMI interactions and running the system.

The maintenance/engineer training materials will focus on the physical assets that support the system and how to diagnose if they are compromised. This will include a handover of the equipment specifications for the materials procured by Actemium Avanceon. In addition to the initial training, conducted during startup, a follow-up training has been included as part of this proposal. The intent of this follow-up training is to reinforce the materials initially delivered and address questions once familiarity with the system is achieved.

## Software Development

The PLC program will be developed based on industry standards captured in the PVWC PLC programming standards guide. This standards guide will dictate the data structures and logic to utilize for the different device types. The PLC program will be designed in Control Expert for the M580 controller. Two ethernet modules are scoped for this processor one for immediate use in the current standard driver based communication and the OPC UA module for future communication integration.

The HMI screens will be developed in Iconics Genesis version 64 10.72 to be integrated into the current Iconics Plant SCADA. The content of the HMI screens will be developed according to the PVWC SCADA standards specification and will display the information in a similar fashion to the other pump/dosing stations.

## Factory Acceptance Testing

Actemium Avanceon will conduct a Factory Acceptance Test to verify the system functions as expected prior to deployment. The factory acceptance test will cover running the process in a simulated environment. Where appropriate strategic testing will be conducted to reduce testing for the same logic. This FAT is expected to require 2 hours and will be conducted at Avanceon's office in Exton, PA. PVWC is encouraged to attend in person or via web conferencing.

## Startup and Commissioning

Avanceon will provide on-site support of commissioning activities. These activities are expected to include:

- IO Checkout
- HMI Communications
- SAT Execution
- Start-up support
- Onsite Training
- Follow Up Training 3-6 Months after Installation

*Actemium recognizes that only PVWC resources have the training and experience to safely operate equipment at the site. Therefore, we request that a PVWC resource be available to assist during commissioning.*

## Post Project Support / Warranty Phase

Upon completion of the items above, Actemium will send an email requesting acceptance of the project. After Acceptance, the system will be transitioned to Actemium's Limited Warranty Phase. The system is warrantied for 90 days from the date of Acceptance. During this period, warranty support can be requested via our 24x7 Support Services Hotline (1-800-331-8994). Limited Warranty support covers support during normal business hours (8AM – 5PM, Monday through Friday, excluding holidays) for any technical issues identified with the system.

In addition to the Limited Warranty, Extended Support Services are available for 24x7 Support, longer support periods and/or block of hours for enhancement requests.

## Deliverables

Both a physical and digital copy of the following deliverables will be provided.

- Detailed Design Document
- Electrical Drawing Package for the new Subpanel
- Fabricated Subpanel
- Operations Training Manual
- Engineer/Maintenance Training Manual
- Factory Acceptance Test Document
- Site Acceptance Test Document
- New Morris County Pump Station PLC Program
- New Morris County Pump Station Screens to import into the existing Iconics application

## Acceptance

The project will be considered accepted when:

- All deliverables stated above have been delivered to PVWC.
- Signed SAT Protocol

Upon completion of the items above, Actemium will send an email requesting acceptance of the project. Upon receipt of acceptance an email welcoming PVWC to Actemium's Warranty Program will be sent.

## Work By Others

The following items are required for project completion but are not in Actemium's scope.

- Mechanical and electrical installation as outlined in the Morris County Pump Station bid specification is the responsibility of others.
- Installation of IT Infrastructure (Ethernet cabling, switches, servers, etc.)
- Plant support of startup efforts to facilitate safe operation of systems and equipment
- Review and approval of all documents



## Assumptions and Clarifications

### Control Panel Design and Fabrication

- Unless otherwise stated, the electrical design used for this proposal is preliminary. The material cost provided is a budgetary estimate based on the preliminary design and current market costs as of the time of submission of this proposal. Changes to the design and fluctuations in material costs may impact the budget.
- The costs included in this proposal as stated above do not include the installation of the subpanel into the existing control enclosure. That scope of work is outlined in the electrical bid specification to be performed by the electrical contractor.
- The cisco network switch will be physically installed and wired during the panel fabrication. The configuration of the switch settings for integration into the OT network will be performed by PVWC once the subpanel is delivered onsite.

### Procurement

- Materials with long lead times or unknown availability due to supply chain issues may impact the project schedule. Actemium will make efforts to find alternate solutions but the investigation activity and changing of materials may impact the design and cost.
- The hardware estimates provided in this proposal may be impacted by future tariffs or other costs outside the control of Actemium Avanceon. If such events occur, we will work in partnership to mitigate the impact to the project and reserves the right to adjust pricing accordingly.
- The pricing in this quote includes the hardware required to replace the current subpanel. It does not include costs to procure the new instrumentation as outlined in the electrical bid specification.
- Procurement of the Cisco switch will be purchased through PVWCs SmartNet account to facilitate easier integration into the cisco asset inventory.

### Design Documents

- All documentation will be based on Actemium templates.
- Documents submitted for client review will be returned within 5 days with all necessary comments and questions.
- The detailed design document, operator training, and maintenance training materials are estimated to be between 15-20 pages in length not including equipment cut sheets.
- Two review cycles have been budgeted as part of this proposal for the review of the DDS and Training Materials. Additional review cycles will incur additional cost.

### Software Development

- PVWC standards will be used for PLC and HMI development
- After project kickoff, if any program changes are made to the live system, they must be documented and communicated with the Actemium project team for reconciliation. Significant changes and/or changes late in the project timeline could impact schedule or cost. This includes if any additional instrumentation is added to the electrical bid specification to be integrated into the control system.

## Factory Acceptance Testing

- PVWC participation in the FAT is required. Any defects identified during FAT will be resolved after the completion of the FAT prior to the beginning of Startup and Commissioning. Any requested changes will be evaluated for schedule and cost impacts and discussed with PVWC stakeholders prior to implementation.

## Startup and Commissioning Support

- When Actemium arrives on-site, the system and all related equipment are ready and available for operation and testing.
- Changes to field requirements such as schedule delays, resource allocations, and quarantine or vaccine requirements may impact the project team, schedule, and/or cost.
- PVWC will provide the necessary time and resources for Actemium to fully test the system. Reduced test time due to production demands, unavailable resources, or other reasons outside of Actemium's control add risk to the project and may impact schedule and/or cost.
- Commissioning activities, including any bridge time, are invoiced on a time and expenses basis.
- Actemium has assumed the following for the Startup and Commissioning phase:
  - 2 resources for 4 days.
  - Each workday is planned for up to 10 hours per day.
- Actemium has assumed for the initial and follow up trainings:
  - 2 resources for 2 days.
  - Each workday is planned for up to 9 hours per day including travel.

## General

- PVWC will provide a single point of accountability and authority for the project to provide direction and coordination of Actemium's scope and efforts.
- It is assumed that weekly coordination for this project will be scheduled and conducted outside of any current meetings between PVWC and Actemium.
- Project delays outside of Actemium's control may have a cost and schedule impact.
- If the project is started and placed on hold for more than 30 days, the time required for remobilizing will be assessed and added to the project. This remobilization time is typically one week of time per project resource. This time will apply for projects that are formally placed on hold by the project stakeholders or that are informally placed on hold due to inactivity or lack of responsiveness. It will not apply for projects where schedule gaps are known during the proposal phase.
- Scope, schedule, or deliverables not stated in this proposal are considered Out of Scope.

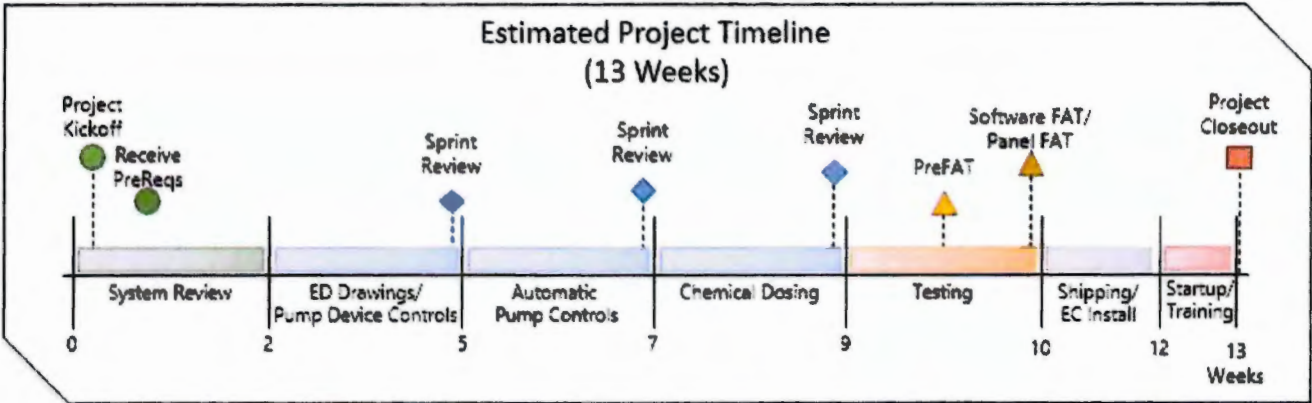


## Project Schedule

Upon receipt of a purchase order, Actemium will assemble a project team based on availability and skillset. Typically, a project kickoff meeting will be scheduled within 1-2 weeks of PO receipt and is contingent on any collateral that the project team needs in order to be successful (ex. drawings or software backups).

Unless otherwise discussed, the project timeline below is an estimate based on the size and complexity of the project as known at the time of the proposal creation. A firm schedule will be discussed during the project kickoff meeting and developed based on constraints such as resource allocations, material lead times, or downtime windows.

Figure 2 – Estimated Project Timeline



Costing

Services	Type	Cost
Design, Training Materials, Development & Testing	Fixed Price	\$105,070.00
Installation & Commissioning (w/ Expenses)	T/M Estimate	\$30,921.00
Hardware & Fabrication	Budgetary	\$56,760.00
Post Implementation Support	T/M Estimate	\$28,675.00
Project Total		\$221,426.00

Invoicing

Actemium invoices once a month for 100% of the work performed, expenses incurred, and materials ordered for that period. Fixed price, T&E Services, and Materials appear on separate invoices. On-site days are billed at a daily flat rate for up to nine hours of service. Time beyond nine hours will be billed on a per hour basis (see Billing Policies). PVWC invoicing procedures and contacts will be taken from the purchase order and/or discussed during the project kickoff meeting.

Milestone Payments				
No.	Task	Deliverable	Payments on % Completion	% Total Lump Sum
1	1.1	Upon Receipt of Purchase Order for Hardware Procurement	100%	30%
2	1.2	Upon Submittal of Project Management Plan	100%	5%
3	2	Upon Submittal of Detailed Design Document and ED Package	100%	20%
4	3	Upon Approval of FAT	100%	20%
5	4	Upon Approval of SAT	100%	10%
6	5	Completion of Post Implementation Support	100%	15%
-	-	Totals	-	100%

## Terms

- [Actemium's Standard Terms, Conditions, and Billing Policies](#) shall apply. (Password: "Terms")
- This proposal is valid until 4/30/25.
- Actemium's costing does not include PA Sales and Use Tax, should it apply.
- Please send purchase orders to [purchaseorders.avanceon@actemium.com](mailto:purchaseorders.avanceon@actemium.com)

Michael, we would welcome the opportunity to meet with you in order to answer any questions and to discuss our proposal in more detail. Actemium has both the expertise and the experience to implement this project, on time and within budget. Our approach is one of working with, rather than for our clients, to ensure the most cost-effective automation results. We look forward to providing our control system integrator services and are confident you will find Actemium to be a valuable asset.

Thanks again for your consideration.

Regards,

Michael Fazzini  
Operations Director

Office: (610) 458-8700  
Mobile: (215) 301-3133  
Fax: (610) 458-0606  
email: [michael.fazzini@actemium.com](mailto:michael.fazzini@actemium.com)

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**EXHIBIT B**



**OFFICE OF THE COMPTROLLER**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as a result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

---

Description of Project or Contract: Procurement Through the Bergen Conty  
Purchasing Alliance, Contract BC-24-38  
SHI Corporation

Amount of Project or Contract:

\$221,426.00

- 1. Acct: 001-0901-419-95-36  
Capital/Pumps
- 2. Specific Appropriation to which expenditures will be charged:  
Capital

Other comments: One Year Commencing April 2025

Date of Certification: April 23, 2025

Amount Certified: \$221,426.00

---

**Yitzchak Weiss**  
Comptroller and Chief Financial Officer

YW:lb

---

**RESOLUTION NO. 25-061**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION TO AWARD CONTRACT NO. 25-PE-05 ENTITLED "PROFESSIONAL  
ENGINEERING SERVICES FOR REHABILITATION OF WATER TREATMENT  
PROCESSES AT THE LFWTP"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, Passaic Valley Water Commission ("PVWC") has solicited for Extraordinary Unspecifiable Services ("EUSs") for Contract No. 25-PE-05 entitled "Professional Engineering Services for Rehabilitation of Water Treatment Processes at LFWTP" (hereinafter the "Project"); and

**WHEREAS**, said Contract shall be awarded as an EUS under the Non-Fair and Open Process and N.J.S.A. 40A:11-5(1)(a)(i) for providing professional engineering services for finalizing designs and performing inspection services for the following projects including the LOX system, the Main Pump Station discharge ball valve replacements, the replacement of the sulfuric acid tanks, and chemical room walkways, and chemical fill stations, and miscellaneous on-call design and structural engineering services; and

**WHEREAS**, said Contract is the continuation of on-going work required to complete said projects; and

**WHEREAS**, the firm of HDR, Inc. of Woodcliff Lake, New Jersey (the "Awardee") was determined to be professionally qualified and capable of performing the required services with respect to the Project, with reimbursement to be on a Take-and-Pay, Time-and-Materials basis, not to exceed \$700,000 over a period of one (1) year, as stipulated by the Commission in the Form of Agreement for Professional Services (the "Contract"); and

**WHEREAS**, it is in the best interest of PVWC, its users and constituent municipalities to engage, or continue to engage, the services of the Awardee at this time; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit A**.

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That PVWC hereby awards the Contract to the Awardee in accordance with N.J.S.A. 40A:11-5(1)(a)(i) and N.J.S.A. 19:44A-1 et seq. as set forth hereinabove; and
2. That an appropriate official of PVWC, on behalf of PVWC, is hereby authorized and directed to execute the Contract hereby awarded to the Awardee and the Secretary of PVWC to attest to the Contract and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution and Agreement shall be placed on file and made available for inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u><b>X</b></u>	—	—	—
<b>DEPADUA, C.</b>	<u><b>X</b></u>	—	—	—
<b>FRIEND, G.</b>	<u><b>X</b></u>	—	—	—
<b>LEVINE, J.</b>	—	—	—	<u><b>X</b></u>
<b>RIZZI, D.</b>	<u><b>X</b></u>	—	—	—
<b>VAN RENSALIER, R.</b>	<u><b>X</b></u>	—	—	—
<b>SANCHEZ, R.</b>	<u><b>X</b></u>	—	—	—

**Adopted at a meeting of Passaic Valley Water Commission.**

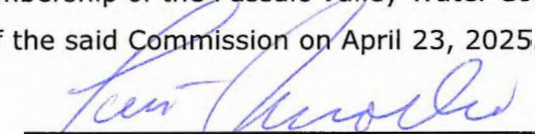
  
**Vice President**  
**GERALD FRIEND**

  
**Secretary**  
**RUBY N. COTTON**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
**LOUIS AMODIO**  
**Administrative Secretary**

**EXHIBIT A**

# OFFICE OF THE COMPTROLLER

### CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as a result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

**Description of Project or Contract:** Project No. 25-PE-05  
 “Professional Engineering Services for  
 Rehabilitation of Water Treatment Processes  
 At the LFWTP”  
 HDR Engineering, Inc.

Project No. 25-PE-05  
Not to Exceed \$700,000.00

1. Acct: # 001-0901-419-95-35  
CAPITAL/Treatment Process Improvements
2. Specific Appropriation to which expenditures will be charged:  
CAPITAL: 2025- 2026

**Other comments: Professional Service – One Year**

Date of Certification: April 23, 2025

**Amount Certified: \$700,000.00**

**Yitzchak Weiss**  
Comptroller and Chief Financial Officer

YW:1b

**RESOLUTION NO. 25-062**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION AWARDING PROJECT 25-PE-08 ENTITLED "PROFESSIONAL SERVICES FOR DESIGN AND UPGRADES OF HVAC AND ELECTRICAL SYSTEMS AND INSPECTION SERVICES AT THE CLIFTON DISTRIBUTION / CUSTOMER SERVICE BUILDING"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, Passaic Valley Water Commission ("PVWC") has solicited for Extraordinary Unspecifiable Services ("EUSs") for Contract No. 25-PE-08 entitled "Professional Services for Design and Upgrades of HVAC and Electrical Systems and Inspection Services at the Clifton Distribution / Customer Service Building" (hereinafter the "Project"); and

**WHEREAS**, said Contract shall be awarded as an EUS under the Non-Fair and Open Process and N.J.S.A. 40A:11-5(1)(a)(i) for providing professional engineering services for completing design and conducting inspection services for HVAC Upgrades at the Clifton Distribution / Customer Service Building, with the modification of the electrical design to accommodate IT requirements for relocating and expanding on the server room & emergency generator for a data center backup; and

**WHEREAS**, said Contract is the continuation of on-going work required to complete said projects; and

**WHEREAS**, the firm of Associated Technologies, Inc. of Fairfield, New Jersey (the "Awardee") was determined to be professionally qualified and capable of performing the required services with respect to the Project, with reimbursement to be on a Take-and-Pay, Time-and-Materials basis, not to exceed \$180,000 over a period of one (1) year, as stipulated by the Commission in the Form of Agreement for Professional Services (the "Contract"); and

**WHEREAS**, it is in the best interest of PVWC, its users and constituent municipalities to engage, or continue to engage, the services of the Awardee at this time; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit A**.



**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:


1. That PVWC hereby awards the Contract to the Awardee in accordance with N.J.S.A. 40A:11-5(1)(a)(i) and N.J.S.A. 19:44A-1 et seq. as set forth hereinabove; and
2. That an appropriate official of PVWC, on behalf of PVWC, is hereby authorized and directed to execute the Contract hereby awarded to the Awardee and the Secretary of PVWC to attest to the Contract and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution and Agreement shall be placed on file and made available for inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u>X</u>	—	—	—
<b>DEPADUA, C.</b>	<u>X</u>	—	—	—
<b>FRIEND, G.</b>	<u>X</u>	—	—	—
<b>LEVINE, J.</b>	—	—	—	<u>X</u>
<b>RIZZI, D.</b>	<u>X</u>	—	—	—
<b>VAN RENSALIER, R.</b>	<u>X</u>	—	—	—
<b>SANCHEZ, R.</b>	<u>X</u>	—	—	—

**Adopted at a meeting of Passaic Valley Water Commission.**

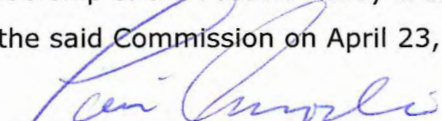
  
\_\_\_\_\_  
**Vice President**  
**GERALD FRIEND**

  
\_\_\_\_\_  
**Secretary**  
**RUBY N. COTTON**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
\_\_\_\_\_  
**LOUIS AMODIO**  
**Administrative Secretary**

**EXHIBIT A**



## OFFICE OF THE COMPTROLLER

### CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as a result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

**Description of Project or Contract:** Project No. 25-PE-08  
 “Professional Services for Design and Upgrade of HVAC and Electrical Systems and Inspection Services at the Clifton Distribution/Customer Service Building”  
 Associated Technology, Inc.

Project No. 25-PE-08  
Not to Exceed \$180,000.00

1. Acct: # 001-0901-419-95-08  
CAPITAL/BLDGS/STRUCTURES - CLIFTON
2. Specific Appropriation to which expenditures will be charged:  
CAPITAL: 2025- 2026

**Other comments: Professional Service – One Year**

Date of Certification: April 23, 2025

**Amount Certified: \$180,000.00**

**Yitzchak Weiss**  
Comptroller and Chief Financial Officer

YW:1b

**RESOLUTION NO. 25-063**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION AWARDING PROJECT 25-PE-09 ENTITLED "PROFESSIONAL SERVICES  
FOR DESIGN OF ELECTRICAL SYSTEMS AND HVAC UPGRADES"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, Passaic Valley Water Commission ("PVWC") has solicited for Extraordinary Unspecifiable Services ("EUSs") for Contract No. 25-PE-09 entitled "Professional Services for Design of Electrical Systems and HVAC Upgrades" (hereinafter the "Project"); and

**WHEREAS**, said Contract shall be awarded as an EUS under the Non-Fair and Open Process and N.J.S.A. 40A:11-5(1)(a)(i) for providing professional engineering services for providing on-call design support for electrical upgrades at LFWTP including developing bidding documents for the Electrical Maintenance and Testing Contract and incorporating changes from emergency generator contract; and

**WHEREAS**, said Contract is the continuation of on-going work required to complete said projects; and

**WHEREAS**, the firm of Associated Technologies, Inc. of Fairfield, New Jersey (the "Awardee") was determined to be professionally qualified and capable of performing the required services with respect to the Project, with reimbursement to be on a Take-and-Pay, Time-and-Materials basis, not to exceed \$250,000 over a period of one (1) year, as stipulated by the Commission in the Form of Agreement for Professional Services (the "Contract"); and

**WHEREAS**, it is in the best interest of PVWC, its users and constituent municipalities to engage, or continue to engage, the services of the Awardee at this time; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit A**.

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:


1. That PVWC hereby awards the Contract to the Awardee in accordance with N.J.S.A. 40A:11-5(1)(a)(i) and N.J.S.A. 19:44A-1 et seq. as set forth hereinabove; and
2. That an appropriate official of PVWC, on behalf of PVWC, is hereby authorized and directed to execute the Contract hereby awarded to the Awardee and the Secretary of PVWC to attest to the Contract and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution and Agreement shall be placed on file and made available for inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u><b>X</b></u>	—	—	—
<b>DEPADUA, C.</b>	<u><b>X</b></u>	—	—	—
<b>FRIEND, G.</b>	<u><b>X</b></u>	—	—	—
<b>LEVINE, J.</b>	—	—	—	<u><b>X</b></u>
<b>RIZZI, D.</b>	<u><b>X</b></u>	—	—	—
<b>VAN RENSA LIER, R.</b>	<u><b>X</b></u>	—	—	—
<b>SANCHEZ, R.</b>	<u><b>X</b></u>	—	—	—

**Adopted at a meeting of Passaic Valley Water Commission.**

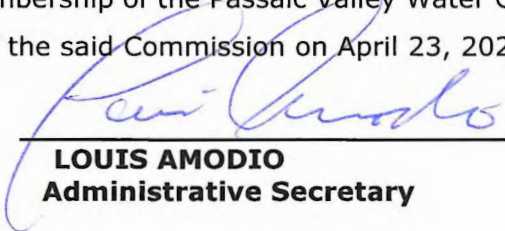
  
\_\_\_\_\_  
**Vice President**  
**GERALD FRIEND**

  
\_\_\_\_\_  
**Secretary**  
**RUBY N. COTTON**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
\_\_\_\_\_  
**LOUIS AMODIO**  
**Administrative Secretary**

**EXHIBIT A**

## OFFICE OF THE COMPTROLLER

### CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as a result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

---

Description of Project or Contract: Project No. 25-PE-09  
"Professional Services for Design of Electrical  
Systems and HVAC Upgrades"  
Associated Technology, Inc.

Project No. 25-PE-09  
Not to Exceed \$250,000.00

1. Acct: # 001-0901-419-95-40  
CAPITAL/Electrical Systems Improvement -Plant
2. Specific Appropriation to which expenditures will be charged:  
CAPITAL: 2025- 2026

Other comments: Professional Service – One Year

Date of Certification: April 23, 2025

Amount Certified: \$250,000.00

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**Yitzchak Weiss**  
Comptroller and Chief Financial Officer

YW:lb

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**RESOLUTION NO. 25-064**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION AWARDING PROJECT 25-PE-10 ENTITLED "PROFESSIONAL SERVICES  
FOR MAIN PUMP STATION OPERATIONS SUPPORT"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, Passaic Valley Water Commission ("PVWC") has solicited for Extraordinary Unspecifiable Services ("EUSs") for Contract No. 25-PE-10 entitled "Professional Services for Main Pump Station Operations Support" (hereinafter the "Project"); and

**WHEREAS**, said Contract shall be awarded as an EUS under the Non-Fair and Open Process and N.J.S.A. 40A:11-5(1)(a)(i) for providing on-call support services for Main Pump Station operations during planned outages and emergencies and facilitate electrical maintenance work under the Electrical Maintenance and Testing Contract; and

**WHEREAS**, the firm of Associated Technologies, Inc. of Fairfield, New Jersey (the "Awardee") was determined to be professionally qualified and capable of performing the required services with respect to the Project, with reimbursement to be on a Take-and-Pay, Time-and-Materials basis, not to exceed \$150,000 over a period of one (1) year, as stipulated by the Commission in the Form of Agreement for Professional Services (the "Contract"); and

**WHEREAS**, it is in the best interest of PVWC, its users and constituent municipalities to engage, or continue to engage, the services of the Awardee at this time; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit A**.

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

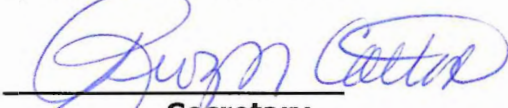
1. That PVWC hereby awards the Contract to the Awardee in accordance with N.J.S.A. 40A:11-5(1)(a)(i) and N.J.S.A. 19:44A-1 et seq. as set forth hereinabove; and
2. That an appropriate official of PVWC, on behalf of PVWC, is hereby authorized and directed to execute the Contract hereby awarded to the Awardee and the Secretary of PVWC to attest to the Contract and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution and Agreement shall be placed on file and made available for inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u>X</u>	—	—	—
<b>DEPADUA, C.</b>	<u>X</u>	—	—	—
<b>FRIEND, G.</b>	<u>X</u>	—	—	—
<b>LEVINE, J.</b>	—	—	—	<u>X</u>
<b>RIZZI, D.</b>	<u>X</u>	—	—	—
<b>VAN RENSALIER, R.</b>	<u>X</u>	—	—	—
<b>SANCHEZ, R.</b>	<u>X</u>	—	—	—

**Adopted at a meeting of Passaic Valley Water Commission.**

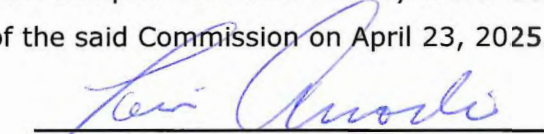
  
**Vice President**  
**GERALD FRIEND**

  
**Secretary**  
**RUBY N. COTTON**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
**LOUIS AMODIO**  
**Administrative Secretary**



**EXHIBIT A**



**OFFICE OF THE COMPTROLLER**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as a result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

---

Description of Project or Contract:   Project No. 25-PE-10  
  "Professional Services for Main Pump Station  
  Operations Support"  
  Associated Technology, Inc.

Project No. 25-PE-10  
Not to Exceed \$150,000.00

1.   Acct: # 001-0301-413-31-01  
      Budget/Professional Services/Engineering
2.   Specific Appropriation to which expenditures will be charged:  
      BUDGET: 2025- 2026

Other comments: Professional Service – One Year

Date of Certification: April 23, 2025

Amount Certified: \$150,000.00

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**Yitzchak Weiss**  
Comptroller and Chief Financial Officer

YW:lb

**RESOLUTION NO. 25-065**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION AWARDING PROJECT 25-PT-01 ENTITLED "PROFESSIONAL  
ENGINEERING SERVICES FOR DISINFECTION OPTIMIZATION AND RELATED  
MATTERS"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, Passaic Valley Water Commission ("PVWC") has solicited for Extraordinary Unspecifiable Services ("EUSs") for Contract No. 25-PT-01 entitled "Professional Engineering Services for Disinfection Optimization and Related Matters" (hereinafter the "Project"); and

**WHEREAS**, said Contract shall be awarded as an EUS under the Non-Fair and Open Process and N.J.S.A. 40A:11-5(1)(a)(i) for providing on-call support services for the optimization of controls for the production of ozone at the LFWTP; and

**WHEREAS**, the firm of Process Applications, Inc. of Fort Collins, Colorado (the "Awardee") was determined to be professionally qualified and capable of performing the required services with respect to the Project, with reimbursement to be on a Take-and-Pay, Time-and-Materials basis, not to exceed \$35,000 over a period of one (1) year, as stipulated by the Commission in the Form of Agreement for Professional Services (the "Contract"); and

**WHEREAS**, it is in the best interest of PVWC, its users and constituent municipalities to engage, or continue to engage, the services of the Awardee at this time; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit A**.

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

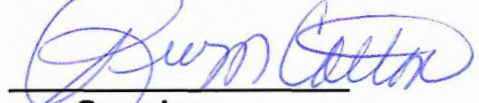
1. That PVWC hereby awards the Contract to the Awardee in accordance with N.J.S.A. 40A:11-5(1)(a)(i) and N.J.S.A. 19:44A-1 et seq. as set forth hereinabove; and
2. That an appropriate official of PVWC, on behalf of PVWC, is hereby authorized and directed to execute the Contract hereby awarded to the Awardee and the Secretary of PVWC to attest to the Contract and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution and Agreement shall be placed on file and made available for inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u>  X  </u>	___	___	___
<b>DEPADUA, C.</b>	<u>  X  </u>	___	___	___
<b>FRIEND, G.</b>	<u>  X  </u>	___	___	___
<b>LEVINE, J.</b>	___	___	___	<u>  X  </u>
<b>RIZZI, D.</b>	<u>  X  </u>	___	___	___
<b>VAN RENSALIER, R.</b>	<u>  X  </u>	___	___	___
<b>SANCHEZ, R.</b>	<u>  X  </u>	___	___	___

**Adopted at a meeting of Passaic Valley Water Commission.**

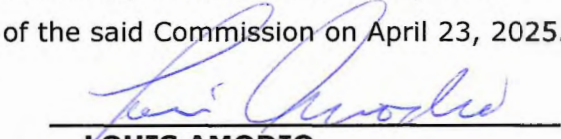
  
**Vice President**  
**GERLAD FRIEND**

  
**Secretary**  
**RUBY N. COTTON**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
**LOUIS AMODIO**  
**Administrative Secretary**

**EXHIBIT A**

**OFFICE OF THE COMPTROLLER**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as a result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

---

Description of Project or Contract: Project No. 25-PT-01  
"Professional Engineering Services for  
Disinfection Optimization and Related Matters"  
Process Applications

Project No. 25-PT-01  
Not to Exceed \$35,000.00

1. Acct: # 001-0301-413-31-01  
Budget/Professional Services/Engineering
2. Specific Appropriation to which expenditures will be charged:  
BUDGET: 2025- 2026

Other comments: Professional Service – One Year

Date of Certification: April 23, 2025

Amount Certified: \$35,000.00

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**Yitzchak Weiss**  
Comptroller and Chief Financial Officer

YW:lb

**RESOLUTION NO. 25-066**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION TO AWARD CONTRACT NO. 25-PE-15 ENTITLED "PROFESSIONAL ARCHITECTURAL SERVICES FOR CONCRETE REPAIRS AT THE MAIN PUMP STATION BUILDING"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, Passaic Valley Water Commission ("PVWC") has solicited for Extraordinary Unspecifiable Services ("EUSs") for Contract No. 25-PE-15 entitled "Professional Architectural Services for Concrete Repairs at the Main Pump Station Building" (hereinafter the "Project"); and

**WHEREAS**, said Contract shall be awarded as an EUS under the Non-Fair and Open Process and N.J.S.A. 40A:11-5(1)(a)(i) for providing professional services for completing the design for structural rehabilitation work at the Main Pump Station including the structural rehabilitation of concrete, steel, and electrical conduits in the basement, and for the asbestos abatement for the floor system and rehabilitation of the concrete floor slab; and

**WHEREAS**, said Contract is the continuation of on-going work required to complete said projects; and

**WHEREAS**, the firm of Bilow Garret Group, Architects and Planners, PC., of Ridgefield Park, New Jersey (the "Awardee") was determined to be professionally qualified and capable of performing the required services with respect to the Project, with reimbursement to be on a Take-and-Pay, Time-and-Materials basis, not to exceed \$100,000 over a period of one (1) year, as stipulated by the Commission in the Form of Agreement for Professional Services (the "Contract"); and

**WHEREAS**, it is in the best interest of PVWC, its users and constituent municipalities to engage, or continue to engage, the services of the Awardee at this time; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit A**.



**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

- 1. That PVWC hereby awards the Contract to the Awardee in accordance with N.J.S.A. 40A:11-5(1)(a)(i) and N.J.S.A. 19:44A-1 et seq. as set forth hereinabove; and
- 2. That an appropriate official of PVWC, on behalf of PVWC, is hereby authorized and directed to execute the Contract hereby awarded to the Awardee and the Secretary of PVWC to attest to the Contract and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
- 3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution and Agreement shall be placed on file and made available for inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
<b>DEPADUA, C.</b>	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
<b>FRIEND, G.</b>	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
<b>LEVINE, J.</b>	<u>    </u>	<u>    </u>	<u>    </u>	<u>  X  </u>
<b>RIZZI, D.</b>	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
<b>VAN RENSA LIER, R.</b>	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
<b>SANCHEZ, R.</b>	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>

**Adopted at a meeting of Passaic Valley Water Commission.**

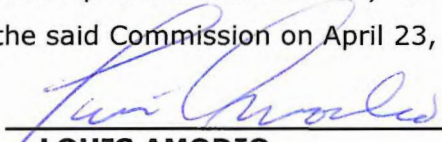
  
Vice President  
**GERALD FRIEND**

  
Secretary  
**RUBY N. COTTON**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
**LOUIS AMODIO**  
Administrative Secretary

**EXHIBIT A**

## OFFICE OF THE COMPTROLLER

### CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as a result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

**Description of Project or Contract:** Project No. 25-PE-15  
 “Professional Architectural Services for Concrete Repairs at the Main Pump Station Building”  
 Bilow Garret Group, Architects and Planners, PC

Project No. 25-PE-15  
Not to Exceed \$100,000.00

1. Acct: # 001-0901-419-95-09  
CAPITAL/BLDGS/STRUCTURES-LITTLE FALLS
2. Specific Appropriation to which expenditures will be charged:  
CAPITAL: 2025- 2026

**Other comments: Professional Service – One Year**

Date of Certification: April 23, 2025

**Amount Certified: \$100,000.00**

**Yitzchak Weiss**  
Comptroller and Chief Financial Officer

YW:lb

**RESOLUTION # 25-067**

**RESOLUTION OF PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION TO EXTEND CONTRACT NO. 23-PE-17 ENTITLED "PROFESSIONAL SERVICES FOR DEVELOPMENT AND IMPLEMENTATION OF A STRATEGIC GIS MASTER PLAN"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, PVWC awarded Contract No. 23-PE-17 entitled " Professional Services for Development and Implementation of a Strategic GIS Master Plan" (the "Project") to CDM Smith ("CDM") of Chicago, Illinois at PVWC's Commission Meeting on February 28, 2024 under Resolution No. 24-031 all in accordance with N.J.S.A. 40A:11-15; and in an amount not to exceed \$200,000.00; and

**WHEREAS**, the Chief Engineer recommends a non-compensatory time extension for the Project thereby setting a new expiration date of December 31, 2025 to finalize development the GIS Master Plan to incorporate work conducted by Hazen and Sawyer with the development of an Enterprise Data Warehouse and Dashboard System and begin implementation of key tasks identified in said Master Plan.

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

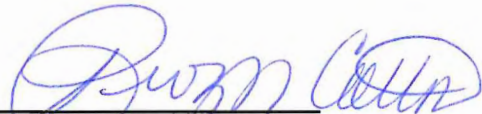
1. That PVWC hereby authorizes a contract extension to the terms as set forth hereinabove; and
2. That appropriate officers of the Commission are hereby authorized and directed to execute this Contract extension as set forth hereinabove and implement the terms of this extended Contract in accordance with this Resolution and the submissions provided in connection herewith, and the Secretary of PVWC to attest to this Contract extension and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution shall be placed on file and made available for public inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u><b>X</b></u>	—	—	—
<b>DEPADUA, C.</b>	<u><b>X</b></u>	—	—	—
<b>FRIEND, G.</b>	<u><b>X</b></u>	—	—	—
<b>LEVINE, J.</b>	—	—	—	<u><b>X</b></u>
<b>RIZZI, D.</b>	<u><b>X</b></u>	—	—	—
<b>VAN RENSALIER, R.</b>	<u><b>X</b></u>	—	—	—
<b>SANCHEZ, R.</b>	<u><b>X</b></u>	—	—	—

**Adopted at a meeting of Passaic Valley Water Commission.**

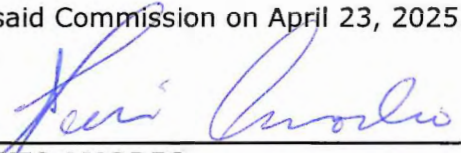
  
\_\_\_\_\_  
**Vice President**  
**GERALD FRIEND**

  
\_\_\_\_\_  
**Secretary**  
**RUBY N. COTTON**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
\_\_\_\_\_  
**LOUIS AMODIO**  
**Administrative Secretary**

**RESOLUTION # 25-068**

**RESOLUTION OF PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION FOR BUDGET AMENDMENT, CHANGE ORDER NO. 1 AND TIME  
EXTENSION FOR CONTRACT NO. 23-PE-03 ENTITLED "ENGINEERING SERVICES  
FOR REFINEMENT OF STANDARD OPERATING PROTOCOLS FOR THE ENGINEERING  
AND DISTRIBUTION DEPARTMENTS"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, PVWC awarded Contract No. 23-PE-03 entitled "Engineering Services for Refinement of Standard Operating Protocols for the Engineering and Distribution Departments" (the "Project") to CME Associates ("CME") of Parlin, New Jersey at PVWC's Commission Meeting on December 20, 2023 under Resolution No. 23-182 with a contract extension on November 25, 2024 under Resolution No. 24-149 all in accordance with N.J.S.A. 40A:11-15; and in an amount not to exceed \$125,000.00; and

**WHEREAS**, the Chief Engineer recommends that PVWC issues Change Order No. 1 to finalize water system application procedures and complete the development of Rules and Regulations with an additional increase of \$65,000.00 which brings the total adjusted Contract Price up to \$190,000.00 and a non-compensatory time extension for the Project thereby setting a new expiration date of December 31, 2025; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit A**.

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That PVWC hereby authorizes Change Order No. 1 and contract extension to the terms as set forth hereinabove; and
2. That appropriate officers of the Commission are hereby authorized and directed to execute this Contract extension as set forth hereinabove and implement the terms of this extended Contract in accordance with this Resolution and the submissions provided in connection herewith, and the Secretary of PVWC to attest to this Contract extension and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and



3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution shall be placed on file and made available for public inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u><b>X</b></u>	—	—	—
<b>DEPADUA, C.</b>	<u><b>X</b></u>	—	—	—
<b>FRIEND, G.</b>	<u><b>X</b></u>	—	—	—
<b>LEVINE, J.</b>	—	—	—	<u><b>X</b></u>
<b>RIZZI, D.</b>	<u><b>X</b></u>	—	—	—
<b>VAN RENSALIER, R.</b>	<u><b>X</b></u>	—	—	—
<b>SANCHEZ, R.</b>	<u><b>X</b></u>	—	—	—

**Adopted at a meeting of Passaic Valley Water Commission.**

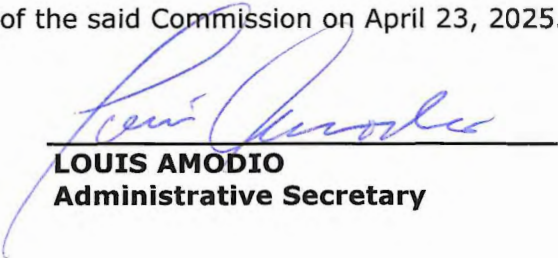
  
\_\_\_\_\_  
**Vice President**  
**GERALD FRIEND**

  
\_\_\_\_\_  
**Secretary**  
**RUBY N. COTTON**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
\_\_\_\_\_  
**LOUIS AMODIO**  
**Administrative Secretary**

**EXHIBIT A**

## OFFICE OF THE COMPTROLLER

### CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

**Description of Project or Contract:** Project No. 23-PE-03 – Change Order No. 1  
 “Engineering Services for Refinement of  
 Standard Operating Protocols for the Engineering  
 And Distribution Departments”  
 CME Associates

Amount of Project or Contract:

Project No. 23-PE-03  
Increase of \$65,000.00  
Not to Exceed \$190,000.00

1. Acct: # 001-0301-413-31-01  
BUDGET/Professional Services/Engineering
2. Specific Appropriation to which expenditures will be charged:  
BUDGET – 2025

Other comments: Change Order Number 1 – Increase of \$65,000.00  
for a New Not-to-Exceed of \$190,000.00

Date of Certification: April 23, 2025

Amount Certified: \$190,000.00

**Yitzchak Weiss**  
Comptroller and Chief Financial Officer

YW:1b

**RESOLUTION # 25-069**

**RESOLUTION OF PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION FOR BUDGET AMENDMENT, CHANGE ORDER NO. 4 AND TIME  
EXTENSION FOR CONTRACT NO. 19-P-89 ENTITLED "PROFESSIONAL SERVICES TO  
ASSIST PVWC IN COMPETITIVE CONTRACTING PROCUREMENT OF A NEW CMMS  
SYSTEM" – FACILITATE CIS/GIS INTEGRATION**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, PVWC awarded Contract No. 19-P-89 entitled "Professional Services to Assist PVWC In Competitive Contracting Procurement of a New CMMS System" (the "Project") to Westin Technology Solutions ("Westin") of Milwaukee, Wisconsin in the amount of \$558,920.00 on July 17, 2019 under Resolution No. 19-40 and where Change Order No. 3 was approved on October 26, 2022 under Resolution No. 22-111 all in accordance with N.J.S.A. 40A:11-15, and in a total amount of \$993,245.00; and

**WHEREAS**, the Commission acknowledges the acquisition of Westin Technology Solutions by Raftelis Financial Consultants, Inc. ("Raftelis") of Charlotte, North Carolina, effective November 1, 2021, and affirms that the existing contract previously held with Westin is now in full force and effect with Raftelis; and

**WHEREAS**, the Chief Engineer recommends that PVWC issues Change Order No. 4 to oversee implementation of integration of the Commission's existing ESRI GIS and Advanced CIS as defined in the Business Requirements Document approved by PVWC on April 3, 2025 with an additional increase of \$40,000.00 which brings the total adjusted Contract Price up to \$1,033,245.00 and a non-compensatory time extension for the Project thereby setting a new expiration date of December 31, 2025; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit A**.

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

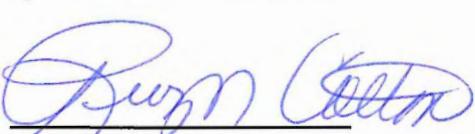
- 1. That PVWC hereby authorizes Change Order No. 4 and contract extension to the terms as set forth hereinabove; and
- 2. That appropriate officers of the Commission are hereby authorized and directed to execute this Contract extension as set forth hereinabove and implement the terms of this extended Contract in accordance with this Resolution and the submissions provided in connection herewith, and the Secretary of PVWC to attest to this Contract extension and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
- 3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution shall be placed on file and made available for public inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u>X</u>	—	—	—
<b>DEPADUA, C.</b>	<u>X</u>	—	—	—
<b>FRIEND, G.</b>	<u>X</u>	—	—	—
<b>LEVINE, J.</b>	—	—	—	<u>X</u>
<b>RIZZI, D.</b>	<u>X</u>	—	—	—
<b>VAN RENSALIER, R.</b>	<u>X</u>	—	—	—
<b>SANCHEZ, R.</b>	<u>X</u>	—	—	—

**Adopted at a meeting of Passaic Valley Water Commission.**

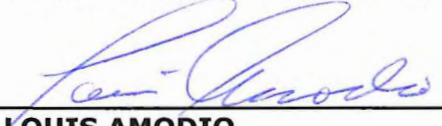
  
**Vice President**  
**GERALD FRIEND**

  
**Secretary**  
**RUBY N. COTTON**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
**LOUIS AMODIO**  
**Administrative Secretary**

**EXHIBIT A**



**OFFICE OF THE COMPTROLLER**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

---

Description of Project or Contract:    Project No. 19-P-89 – Change Order No. 4  
“Professional Services to Assist PVWC in  
Competitive Contracting Procurement of a New  
CMMS System and Facilitate CIS/CMMS  
Integration”  
Raftelis

Amount of Project or Contract:

Project No. 19-P-89  
Increase of \$40,000.00  
Not to Exceed \$1,033,245.00

1. Acct: # 001-0901-419-95-07  
CAPITAL/Computers and Software
2. Specific Appropriation to which expenditures will be charged:  
CAPITAL – 2025

Other comments:    Change Order Number 4 – Increase of \$40,000.00  
for a New Not-to-Exceed of \$1,033,245.00

Date of Certification: April 23, 2025

Amount Certified: \$1,033,245.00

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**Yitzchak Weiss**  
Comptroller and Chief Financial Officer

YW:lb

**RESOLUTION # 25-070**

**RESOLUTION OF PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION TO EXTEND CONTRACT NO. 22-P-81 ENTITLED "ENGINEERING SERVICES FOR CONSTRUCTION ADMINISTRATION OF LEAD SERVICE LINE REPLACEMENT IN MAIN SYSTEM"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, PVWC awarded Contract No. 22-P-81 entitled "Engineering Services for Construction Administration of Lead Service Line Replacement in Main System" (the "Project") to CDM Smith ("CDM") of Chicago, Illinois at PVWC's Commission Meeting on March 23, 2022 under Resolution No. 22-027 all in accordance with N.J.S.A. 40A:11-15; and in an amount not to exceed \$7,500,000.00; and

**WHEREAS**, the Chief Engineer recommends a non-compensatory time extension for the Project thereby setting a new expiration date of December 31, 2025 to perform all tasks associated with the completion and closeout of Contract No. 22-B-08 entitled "Lead Service Line Replacement in the Main System" and shall include all NJDEP-related reporting requirements for 2025.

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

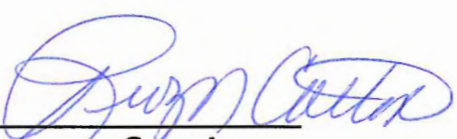
1. That PVWC hereby authorizes a contract extension to the terms as set forth hereinabove; and
2. That appropriate officers of the Commission are hereby authorized and directed to execute this Contract extension as set forth hereinabove and implement the terms of this extended Contract in accordance with this Resolution and the submissions provided in connection herewith, and the Secretary of PVWC to attest to this Contract extension and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution shall be placed on file and made available for public inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	AYE	NAY	ABSTAIN	ABSENT
COTTON, R.	<u>X</u>	—	—	—
DEPADUA, C.	<u>X</u>	—	—	—
FRIEND, G.	<u>X</u>	—	—	—
LEVINE, J.	—	—	—	<u>X</u>
RIZZI, D.	<u>X</u>	—	—	—
VAN RENSALIER, R.	<u>X</u>	—	—	—
SANCHEZ, R.	<u>X</u>	—	—	—

**Adopted at a meeting of Passaic Valley Water Commission.**

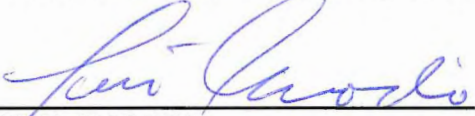
  
\_\_\_\_\_  
**Vice President**  
**GERALD FRIEND**

  
\_\_\_\_\_  
**Secretary**  
**RUBY N. COTTON**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
\_\_\_\_\_  
**LOUIS AMODIO**  
**Administrative Secretary**

**RESOLUTION # 25-071**

**RESOLUTION OF PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION TO APPROVING CHANGE ORDER NO. 2 AND TIME EXTENSION FOR PROJECT NO. 23-PE-05 ENTITLED "PROFESSIONAL ENGINEERING SERVICES FOR ENVIRONMENTAL REGULATORY COMPLIANCE ISSUES AND DESIGN AND PROVIDE CONSTRUCTION MANAGEMENT FOR THE REMOVAL OF 6-INCH ASBESTOS-COATED STEAM PIPE IN MAIN"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, PVWC awarded Contract No. 23-PE-05 entitled "Professional Engineering Services for Environmental Regulatory Compliance Issues and Design and Provide Construction Management for the Removal of 6-inch Asbestos-Coated Steam Pipe in Main" (the "Project") to H2M Architects and Engineers ("H2M") of Parsippany, New Jersey at PVWC's Commission Meeting on December 20, 2023 under Resolution No. 23-179 all in accordance with N.J.S.A. 40A:11-15; and in an amount not to exceed \$350,000.00; and

**WHEREAS**, PVWC issued Change Order No. 1 under Resolution No. 25-014 for continued support of groundwater sampling at the Clifton Yard and to support startup of the ACM Removal contract at the LFWTP Main Pump Station with an additional increase of \$15,000.00 which brought the total adjusted Contract Price up to \$365,000.00; and

**WHEREAS**, it is recommended that PVWC issues Change Order No. 2 for overseeing the ACM Removal Contract at the LFWTP Main Pump Station with an additional increase of \$10,000.00 which brings the total adjusted Contract Price up to \$375,000.00; and

**WHEREAS**, the Chief Engineer has reviewed H2M's Proposal for ongoing work and found it to be reasonable, considering the nature and scope of additional Work involved; and

**WHEREAS**, the PVWC seeks a non-compensatory time extension for the Project thereby setting a new expiration date of April 30, 2025; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit A**.

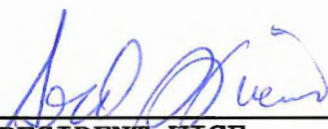
**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

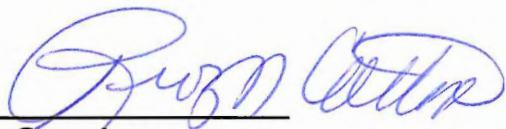
1. That PVWC hereby authorizes Change Order No. 2 and contract extension to the terms as set forth hereinabove; and
2. That appropriate officers of the Commission are hereby authorized and directed to execute this Contract extension as set forth hereinabove and implement the terms of this extended Contract in accordance with this Resolution and the submissions provided in connection herewith, and the Secretary of PVWC to attest to this Contract extension and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution shall be placed on file and made available for public inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	AYE	NAY	ABSTAIN	ABSENT
COTTON, R.	<u>X</u>	—	—	—
DEPADUA, C.	<u>X</u>	—	—	—
FRIEND, G.	<u>X</u>	—	—	—
LEVINE, J.	—	—	—	<u>X</u>
RIZZI, D.	<u>X</u>	—	—	—
VAN RENSA LIER, R.	<u>X</u>	—	—	—
SANCHEZ, R.	<u>X</u>	—	—	—

**Adopted at a meeting of Passaic Valley Water Commission.**

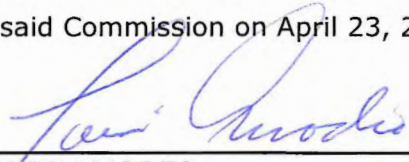
  
\_\_\_\_\_  
**PRESIDENT-VICE**  
**GERLAD FRIEND**

  
\_\_\_\_\_  
**Secretary**  
**RUBY N. COTTON**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
\_\_\_\_\_  
**LOUIS AMODIO**  
**Administrative Secretary**

**EXHIBIT A**



**OFFICE OF THE COMPTROLLER**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

---

Description of Project or Contract:      Project No. 23-PE-05 – Change Order No. 2  
“Professional Engineering Services for  
Environmental Regulatory Compliance Issues and  
Design and Provide Construction Management for  
The Removal of 6-inch Asbestos-Coated Steam  
Pipe in Main Pump Station”  
H2M Architects and Engineers

Amount of Project or Contract:

Project No. 23-PE-05  
Increase of \$10,000.00  
Not to Exceed \$375,000.00

1. Acct: # 001-0301-413-31-01  
BUDGET/Professional Services/Engineering
2. Specific Appropriation to which expenditures will be charged:  
BUDGET – 2025

Other comments:      Change Order Number 2 – Increase of \$10,000.00  
for a New Not-to-Exceed of \$375,000.00

Date of Certification: April 23, 2025

Amount Certified: \$375,000.00

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**Yitzchak Weiss**  
Comptroller and Chief Financial Officer

YW:lb

**RESOLUTION # 25-072**

**RESOLUTION OF PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION TO APPROVE CHANGE ORDER NO. 3 AND TIME EXTENSION FOR  
PROJECT 23-PE-06 ENTITLED "ENGINEERING SERVICES FOR REVIEW OF  
DEVELOPER SITE PLANS, ASSISTANCE WITH MANAGEMENT OF COMMISSION'S  
MASTER PERMIT WITH THE NJDEP & IMPLEMENTING DRAINAGE IMPROVEMENTS  
AT THE NEW STREET RESERVOIR FOR FLOOD MITIGATION"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, PVWC awarded Contract No. 23-PE-06 entitled " Engineering Services for Review of Developer Site Plans, Assistance with Management of Commission's Master Permit with the NJDEP & Implementing Drainage Improvements at the New Street Reservoir for Flood Mitigation" (the "Project") to H2M Architects and Engineers ("H2M") of Parsippany, New Jersey at PVWC's Commission Meeting on December 20, 2023 under Resolution No. 23-184 all in accordance with N.J.S.A. 40A:11-15; and in an amount not to exceed \$250,000.00; and

**WHEREAS**, PVWC issued Change Order No. 1 under Resolution No. 24-110 to continue performing program management support for developing the Commission's Water Main Replacement Program which includes performing extensive hydrant flow testing for model calibration and updating the Commission's hydraulic model for the duration of said contract and increased the Contract Price with an additional increase of \$215,000.00 which brought the total adjusted Contract Price up to \$465,000.00; and

**WHEREAS**, PVWC issued Change Order No. 2 under Resolution No. 25-015 for additional coordination work with the NJDEP, Passaic County, and Woodland Park for the New St Drainage Improvements and for developing the preliminary prioritization of water main replacement projects in PVWC's GIS with an additional increase of \$15,000.00 which brought the total adjusted Contract Price up to \$480,000.00; and

**WHEREAS**, it is recommended that PVWC issues Change Order No. 3 for GIS cleanup and database reconciliation work for the water main replacement project prioritization which is critical for progressing the Facility Plan for Storage and System Resiliency Contract with an additional increase of \$25,500.00 which brings the total adjusted Contract Price up to \$505,500.00; and

**WHEREAS**, the Chief Engineer has reviewed H2M's Proposal for ongoing work and found it to be reasonable, considering the nature and scope of additional Work involved; and

**WHEREAS**, the PVWC seeks a non-compensatory time extension for the Project thereby setting a new expiration date of April 30, 2025; and

**WHEREAS,** PVWC’s Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit A.**

**NOW, THEREFORE, BE IT RESOLVED,** by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

- 1. That PVWC hereby authorizes Change Order No. 3 and contract extension to the terms as set forth hereinabove; and
- 2. That appropriate officers of the Commission are hereby authorized and directed to execute this Contract extension as set forth hereinabove and implement the terms of this extended Contract in accordance with this Resolution and the submissions provided in connection herewith, and the Secretary of PVWC to attest to this Contract extension and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
- 3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution shall be placed on file and made available for public inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u>  X  </u>	___	___	___
<b>DEPADUA, C.</b>	<u>  X  </u>	___	___	___
<b>FRIEND, G.</b>	<u>  X  </u>	___	___	___
<b>LEVINE, J.</b>	___	___	___	<u>  X  </u>
<b>RIZZI, D.</b>	<u>  X  </u>	___	___	___
<b>VAN RENSALIER, R.</b>	<u>  X  </u>	___	___	___
<b>SANCHEZ, R.</b>	<u>  X  </u>	___	___	___

**Adopted at a meeting of Passaic Valley Water Commission.**

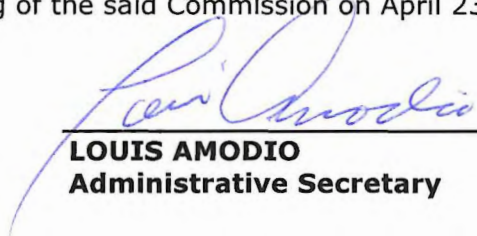
  
\_\_\_\_\_  
**Vice President**  
**GERALD FRIEND**

  
\_\_\_\_\_  
**Secretary**  
**RUBY N. COTTON**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

### **CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.



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**LOUIS AMODIO**  
**Administrative Secretary**

**EXHIBIT A**

**OFFICE OF THE COMPTROLLER**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

---

Description of Project or Contract: Project No. 23-PE-06 – Change Order No. 3  
“Professional Engineering Services for  
Review of Developer Site Plans, Assistance with  
Management of Commission’s Master Permit with  
the NJDEP & Implementing Drainage  
Improvements at the New Street Reservoir for  
Flood Mitigation”  
H2M Architects and Engineers

Amount of Project or Contract:

Project No. 23-PE-06  
Increase of \$25,500.00  
Not to Exceed \$505,500.00

1. Acct: # 001-0901-419-95-14  
CAPITAL/Water Main Improvements
2. Specific Appropriation to which expenditures will be charged:  
CAPITAL – 2025

Other comments: Change Order Number 2 – Increase of \$25,500.00  
for a New Not-to-Exceed of \$505,500.00

Date of Certification: April 23, 2025

Amount Certified: \$505,500.00

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**Yitzchak Weiss**  
Comptroller and Chief Financial Officer

YW:lb



**RESOLUTION NO. 25-073**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION TO EXTEND CONTRACT NO. 24-PE-02 ENTITLED  
"PROFESSIONAL SERVICES FOR DEVELOPMENT OF  
STANDARD OPERATING PROCEDURES FOR PVWC SECURITY PROGRAM"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, Passaic Valley Water Commission ("PVWC") awarded Contract No. 24-PE-02, "Professional Services for Development of Standard Operating Procedures for PVWC Security Program" (the "Project") to Gannett Fleming, of Newark, New Jersey at PVWC's Commission Meeting on March 27, 2024 under Resolution No. 24-042 all in accordance under the Non-Fair and Open Process and N.J.S.A. 40A:11-5(1)(a)(i); and in an amount not to exceed \$118,996.00; and

**WHEREAS**, the Chief Engineer recommends a non-compensatory time extension for the Project thereby setting a new expiration date of December 31, 2025 to perform all tasks associated with the completion and closeout of Contract 24-PE-02.

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

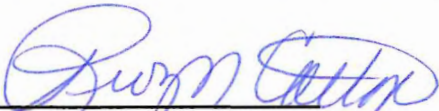
1. That PVWC hereby authorizes a contract extension to the terms as set forth hereinabove; and
2. That appropriate officers of the Commission are hereby authorized and directed to execute this Contract extension as set forth hereinabove and implement the terms of this extended Contract in accordance with this Resolution and the submissions provided in connection herewith, and the Secretary of PVWC to attest to this Contract extension and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution shall be placed on file and made available for public inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	AYE	NAY	ABSTAIN	ABSENT
COTTON, R.	<u>X</u>	—	—	—
DEPADUA, C.	<u>X</u>	—	—	—
FRIEND, G.	<u>X</u>	—	—	—
LEVINE, J.	—	—	—	<u>X</u>
RIZZI, D.	<u>X</u>	—	—	—
VAN RENSALIER, R.	<u>X</u>	—	—	—
SANCHEZ, R.	<u>X</u>	—	—	—

**Adopted at a meeting of Passaic Valley Water Commission.**

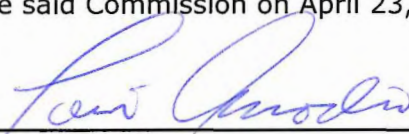
  
\_\_\_\_\_  
**Vice President**  
**GERALD FRIEND**

  
\_\_\_\_\_  
**Secretary**  
**RUBY N. COTTON**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
\_\_\_\_\_  
**LOUIS AMODIO**  
**Administrative Secretary**

**RESOLUTION # 25-074**

**RESOLUTION OF PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION FOR FINAL RECONCILIATION FOR CONTRACT  
CLOSEOUT, CHANGE ORDER NO. 1, CONTRACT NO. 24-B-04 ENTITLED  
"FURNISH AND INSTALL FILTER MEDIA AT THE LFWTP"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, under Contract 24-B-04 entitled "Furnish and Install Filter Media at the LFWTP" (the "Contract"), was awarded to Calgon Carbon Corporation, of Moon Township, Pennsylvania (the "Contractor") at PVWC's Commission Meeting dated February 28, 2024 (PVWC Resolution No. 24-027) in accordance with the authorized scope of work; and

**WHEREAS**, Change Order No. 1, for final reconciliation of unused bid items for contract closeout, decreases the Contract Price by \$112,100.00 (16.5% decrease), which reduces the total adjusted Contract Price to \$569,100.00.

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

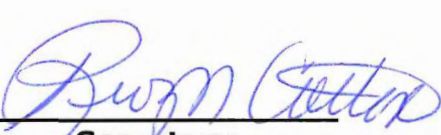
1. That PVWC hereby approves Change Order No. 1 and awards the changes to the scope of Work for the Project as set forth hereinabove; and
2. That the appropriate officials of PVWC, and such other officers, employees and officials of PVWC, on behalf of PVWC, are hereby authorized to execute and enter into the said Amendment to the Agreement, and to perform such other acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution and Agreement shall be placed on file and made available for inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>VAN RENSALIER, R.</b>	<u><b>X</b></u>	—	—	—
<b>COTTON, R.</b>	<u><b>X</b></u>	—	—	—
<b>SANCHEZ, R.</b>	<u><b>X</b></u>	—	—	—
<b>RIZZI, D.</b>	<u><b>X</b></u>	—	—	—
<b>DEPADUA, C.</b>	<u><b>X</b></u>	—	—	—
<b>FRIEND, G.</b>	<u><b>X</b></u>	—	—	—
<b>LEVINE, J.</b>	—	—	—	<u><b>X</b></u>

**Adopted at a meeting of Passaic Valley Water Commission.**

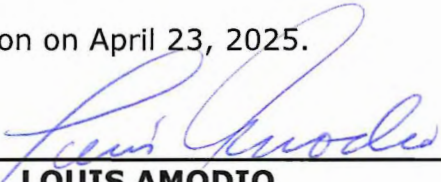
  
\_\_\_\_\_  
**Vice President**  
**GERALD FRIEND**

  
\_\_\_\_\_  
**Secretary**  
**RUBY N. COTTON**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
\_\_\_\_\_  
**LOUIS AMODIO**  
**Administrative Secretary**

**RESOLUTION # 25-075**

**RESOLUTION OF PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION FOR FINAL RECONCILIATION FOR CONTRACT  
CLOSEOUT, CHANGE ORDER NO. 1, CONTRACT NO. 21-B-24 ENTITLED  
"DISCHARGE PIPING MODIFICATIONS  
FOR THE HYDROCYCLONE SYSTEM"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, under Contract 21-B-24 entitled "Discharge Piping Modifications for the Hydrocyclone System" (the "Contract"), was awarded to Allied Construction Group, of Parlin, New Jersey (the "Contractor") at PVWC's Commission Meeting dated October 13, 2021 (PVWC Resolution No. 21-90) in accordance with the authorized scope of work; and

**WHEREAS**, Change Order No. 1, for final reconciliation of unused bid items for contract closeout as described in **Exhibit A**, decreases the Contract Price by \$25,000.00 (11.0% decrease), which reduces the total adjusted Contract Price to \$202,000.00.

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

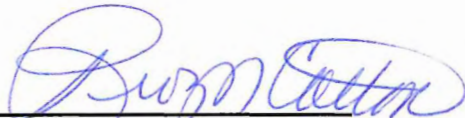
1. That PVWC hereby approves Change Order No. 1 and awards the changes to the scope of Work for the Project as set forth hereinabove; and
2. That the appropriate officials of PVWC, and such other officers, employees and officials of PVWC, on behalf of PVWC, are hereby authorized to execute and enter into the said Amendment to the Agreement, and to perform such other acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution and Agreement shall be placed on file and made available for inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	AYE	NAY	ABSTAIN	ABSENT
VAN RENSALIER, R.	<u>X</u>	—	—	—
COTTON, R.	<u>X</u>	—	—	—
SANCHEZ, R.	<u>X</u>	—	—	—
RIZZI, D.	<u>X</u>	—	—	—
DEPADUA, C.	<u>X</u>	—	—	—
FRIEND, G.	<u>X</u>	—	—	—
LEVINE, J.	—	—	—	<u>X</u>

**Adopted at a meeting of Passaic Valley Water Commission.**

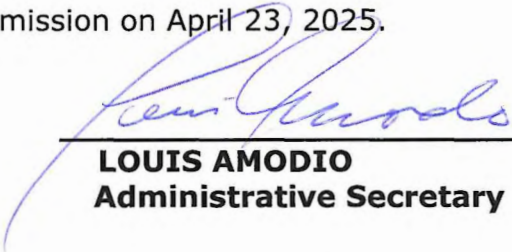
  
\_\_\_\_\_  
**Vice President**  
**GERALD FRIEND**

  
\_\_\_\_\_  
**Secretary**  
**RUBY N. COTTON**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
\_\_\_\_\_  
**LOUIS AMODIO**  
**Administrative Secretary**



## **EXHIBIT A**



499 Washington Road, Parlin, NJ 08859  
tel 732.257.0772 fax 732.257.0774  
WWW.ALLIEDCONSTRUCTGROUP.COM

TITLE:	Change Order	CHANGE ORDER
PROJECT:	298 - PWWC Discharge Piping Modifications for the Hydrocyclone System	NO. 1 DATE: 03/06/2025 JOB: 298 CONTRACT/PO: 298
TO:	Passaic Valley Water Commission 1525 Main Avenue Clifton, NJ 07011 Phone:973-340-4300 Fax:973-340-4321	CONTRACT DATE: 10/29/2021 STARTED: 03/06/2025 COMPLETED: REQUIRED: 03/06/2025

Num	Item	Description	Ref	Qty	Unit	Unit Price	Amount
1	1	Delete Unused Contingency Allowance		1.000	LS	-25,000.00	-25,000.00
Total:							(\$25,000.00)

The original Contract Sum was	\$227,000.00
The net change by previously authorized Change Orders is	\$0.00
The Contract Sum prior to this Change Order was	\$227,000.00
The Contract Sum will be decreased by this Change Order in the amount of	(\$25,000.00)
The new Contract Sum including this Change Order will be	\$202,000.00
The Contract Time will be unchanged.	0 days
The date of Substantial Completion as of this Change Order therefore is	Unchanged

#### ACCEPTED

Passaic Valley Water Commission

Allied Construction Group, Inc.

By: \_\_\_\_\_

Matthew  
By: Marcinczyk  
Matthew Marcinczyk, P.E.

Digitally signed by Matthew Marcinczyk  
DN: cn=Matthew Marcinczyk, o=Allied  
Construction Group, Inc.,  
email=mmarcinczyk@alliedconstructgroup.com  
Date: 2025.03.06 21:52:43 -0500

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: 03/06/2025

Date: \_\_\_\_\_

**RESOLUTION NO. 25-076**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION ADOPTING ADDITIONAL LAB BILLING RATE  
OF THE PASSAIC VALLEY WATER COMMISSION**

**DATE OF ADOPTION: APRIL 23, 2025**

Approved as to form and legality by the Law Department on basis of facts set forth by Yitzchak Weiss, Chief Financial Officer.

Introduced by Commissioner **CARMEN DEPADUA**

Seconded by Commissioner **RUBY N. COTTON**

**WHEREAS**, the provisions of N.J.S.A. 40:62-108, et. seq. (hereinafter the "Law") are applicable to Passaic Valley Water Commission (hereinafter "PVWC"); and

**WHEREAS**, N.J.S.A. 40:62-127 mandates that water rates may be changed from time to time by PVWC whenever necessary, so that PVWC shall be self-supporting, the earnings to be sufficient to provide for all capital expenses, expenses of operation and maintenance, and such charges as interest, sinking fund and amortization, so as to prevent any deficit from accruing; and

**WHEREAS**, PVWC's Resolution No. 23-157 previously authorized Lab Billing Rates; and

**WHEREAS**, PVWC now wishes to expand lab services to include offering non-regulatory qPCR assay to clients as an option for analytical services; and

**WHEREAS**, PVWC is currently one of only three laboratories in the State of New Jersey with the ability to run this assay; and

**WHEREAS**, through offering qPCR analytical services to clients, the PVWC laboratory staff would be able to further their expertise of the assay through the variation in samples that would be received from external clients; and

**WHEREAS**, the proposed charge of \$350.00 per sample has been determined by laboratory staff to be in-line with other offerings; and

**WHEREAS,** the PVWC finance department has verified that the proposed charge per sample will suffice to reimburse PVWC for any expected costs;

**NOW THEREFORE, BE IT RESOLVED,** by PVWC, in the County of Passaic, New Jersey:

- 1. That the PVWC laboratory will be authorized to offer non-regulatory qPCR assay to outside clients at a billing rate of \$350.00 per sample; and
- 2. Said rate shall increase annually consistent with retail rate increases.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u><b>X</b></u>	___	___	___
<b>DEPADUA, C.</b>	<u><b>X</b></u>	___	___	___
<b>FRIEND, G.</b>	<u><b>X</b></u>	___	___	___
<b>LEVINE, J.</b>	___	___	___	<u><b>X</b></u>
<b>RIZZI, D.</b>	<u><b>X</b></u>	___	___	___
<b>VAN RENSALIER, R.</b>	<u><b>X</b></u>	___	___	___
<b>SANCHEZ, R.</b>	<u><b>X</b></u>	___	___	___

**Adopted at a meeting of Passaic Valley Water Commission.**

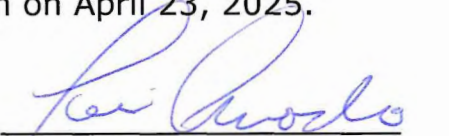
  
**GERALD FRIEND**  
**Vice President**

  
**RUBY N. COTTON**  
**Secretary**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
**LOUIS AMODIO**  
**Administrative Secretary**

**RESOLUTION NO. 25-077**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION TO PARTICIPATE IN THE WATER RESEARCH FOUNDATION TAILORED  
COLLABORATE PROJECT TO STUDY THE REMOVAL EFFICIENCY OF PFAS USING  
VARIOUS TYPES OF MEDIA**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, in 2022, the USEPA established new, interim health advisories for Per- and poly-fluoroalkyl substances (PFAS); large and diverse groups of chemicals used in many commercial applications due to their unique properties, such as resistance to high and low temperatures, resistance to degradation, and nonstick characteristics; and

**WHEREAS**, the 2022 interim-up-to-date health advisories for **PFOA** and **PFOS** are based on human epidemiology studies that found the levels at which negative health effects could occur are much lower than previously understood when EPA issued the 2016 health advisories for PFOA and PFOS (70 parts per trillion or ppt); and

**WHEREAS**, EPA's 2022 lifetime health advisory levels, measured in parts per trillion (ppt), offer protection for people from adverse health effects resulting from exposure throughout their lives to these individual PFAS in drinking water:

- Interim updated health advisory for PFOA = 0.004 ppt; min reporting level = 4ppt
- Interim updated health advisory for PFOS = 0.02 ppt; min reporting level = 4ppt
- Health advisory for GenX chemicals = 10 ppt; min reporting level = 5ppt
- Health advisory for PFBS = 2,000 ppt; min reporting level = 3ppt

**WHEREAS**, the current treatment process at the Alan C. Levine Little Falls Water Treatment Plant cannot remove PFAS below the minimum reporting levels identified in EPA's interim health advisory; and

**WHEREAS**, the PVWC Board of Commissioners previously approved the award of a PFAS pilot study for post-filter GAC to Cornwell Engineering and is a member in good standing with the Water Research Foundation (WRF), that provides national peer review services and publishes results nationally to further support PVWC findings and decision-making; and

**WHEREAS**, it is desirous for PVWC to enter into a WRF Tailored Collaboration (TC) project under WRF Project No. 5342 to evaluate the advantages of GAC filter caps versus anthracite in dual media filters prior to post-filtration; and

**WHEREAS**, this pilot program has the potential to increase the LFWTP's treatment capacity through the removal of Manganese from the overall treatment process through filtration and through potential TOC reductions, which may reduce fouling of filter media, thus increasing PFAS removal efficiencies and extending filter media life of the proposed PFAS treatment system; and

**WHEREAS**, the Chief Engineer and Water Superintendent have evaluated this project along with the Commission's consultant, Black and Veatch, under Project No. 24-PE-04 and recommends funding the WRF project in the amount of \$150,000.00 with the WRF providing an additional \$150,000.00 in matching funds, for a total project cost of \$300,000.00; and

**WHEREAS**, a letter from the Water Superintendent advocating for said WRF project is attached hereto as **Exhibit A**; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit B**.

**NOW, THEREFORE, BE IT RESOLVED** by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That PVWC hereby enters a Contract with the Water Research Foundation (WRF) to participate in the Tailored Collaboration Project No. 5342 and provide funding in the amount of \$150,000.00 to WRF.
2. That an appropriate official of PVWC, on behalf of PVWC, is hereby authorized and directed to execute the Contract hereby awarded to the Awardee and the Secretary of PVWC to attest to the Contract and such other officers, employees, and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution and Agreement shall be placed on file and made available for inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

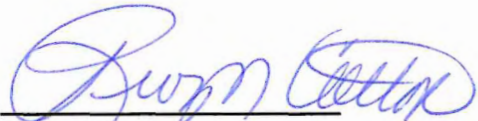


**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u><b>X</b></u>	—	—	—
<b>DEPADUA, C.</b>	<u><b>X</b></u>	—	—	—
<b>FRIEND, G.</b>	<u><b>X</b></u>	—	—	—
<b>LEVINE, J.</b>	—	—	—	<u><b>X</b></u>
<b>RIZZI, D.</b>	<u><b>X</b></u>	—	—	—
<b>VAN RENSALIER, R.</b>	<u><b>X</b></u>	—	—	—
<b>SANCHEZ, R.</b>	<u><b>X</b></u>	—	—	—

**Adopted at a meeting of Passaic Valley Water Commission.**

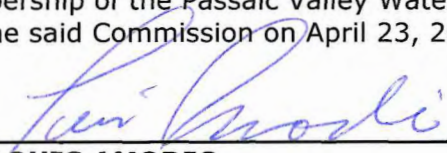
  
\_\_\_\_\_  
**Vice President**  
**GERALD FRIEND**

  
\_\_\_\_\_  
**Secretary**  
**RUBY N. COTTON**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
\_\_\_\_\_  
**LOUIS AMODIO**  
**Administrative Secretary**

**EXHIBIT A**



Executive Director  
James Mueller

**PASSAIC VALLEY WATER COMMISSION**  
1525 MAIN AVENUE • P.O. BOX 230  
CLIFTON, NEW JERSEY 07011 • (973) 340-4300  
CLIFTON FAX # (973) 340-4321

**COMMISSIONERS**

Jeffrey Levine, President, Paterson  
Rigoberto Sanchez, Vice President, Passaic  
Joseph Kolodziej, Treasurer, Clifton  
Ruby N. Cotton, Secretary, Paterson  
Carmen DePadua, Commissioner, Paterson  
Gerald Friend, Commissioner, Clifton  
Ronald Van Rensalier, Commissioner, Passaic

**September 30, 2024**

**Richard Brown  
Cornwell Engineering Group  
712 Gum Rock Ct.  
Newport News, VA 23606**

**RE: Water Research Foundation (WRF) Tailored Collaboration Proposal  
PFAS Removal: Comparison of GAC/sand vs. anthracite/sand prior to post-filter GAC**

**Dear Mr. Brown,**

The Passaic Valley Water Commission (PVWC) is pleased to participate as a sponsoring utility in the tailored collaboration proposal listed above. PVWC has been supplying treated surface water from the Little Falls Water Treatment Plant (LFWTP) to customers in northern New Jersey since 1902. We currently supply water to a population of 800,000. Our water source contains per- and polyfluoroalkyl substances (PFAS), including perfluorooctanoic acid (PFOA) and perfluorooctanesulfonic acid (PFOS) that are currently regulated by the New Jersey Department of Environmental Protection (NJDEP) and the United States Environmental Protection Agency (USEPA). We feel this research will benefit our system and our customers, as well as other water systems throughout the US, in developing treatment for removal of PFAS while meeting other regulatory and water system goals.

Studies are already underway with the Cornwell Engineering Group (Cornwell) to evaluate post-filter GAC removal of PFAS in the existing LFWTP finished water. Parallel efforts are also underway to study and compare post-filter GAC PFAS removal with other post-filter alternatives (e.g., alternate sorbents and anionic exchange (AIX) resins). PVWC is also studying PFAS removal by powered activated carbon (PAC) to either replace or supplement PFAS removal via post-filter treatment. The overall goal is to evaluate and select treatment facility and operational characteristics need to optimize PFAS removal and meet other water treatment goals.

This TC project will evaluate the advantages of GAC filter caps vs. anthracite in dual media filters when followed by new post-filter GAC contractor facilities targeting PFAS removal. The TC project studies will support the other PVWC efforts to evaluate PFAS removal at LFWTP. This project will investigate and identify the positive and negative impacts of using GAC filter caps prior to post-filter GAC for PFAS, TOC, and manganese control. Similar impacts will be evaluated to see if there are benefits or disadvantages of using anthracite and sand prior to post-filter GAC.



Executive Director  
James Mueller

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Gerald Friend, Commissioner, Clifton  
Ronald Van Rensalier, Commissioner, Passaic

The GAC filter caps may provide some additional removal of PFAS, or competitors for sorption sites on the post-filter GAC, potentially improving the performance of post-filter GAC. On the other hand, the short EBCT available for GAC filter caps (e.g., like the 4 to 6 min EBCT at LFWTP) may require frequent replacement of the GAC filter caps and will (whether routinely replaced or not) provide variable treated water characteristics in the water entering the post-filter GAC (less PFAS and TOC initially, then gradually increasing as GAC filter caps become exhausted).

This latter impact may create challenges to maintaining stable post-filter GAC performance, so the testing with anthracite instead of GAC filter caps may produce more stable PFAS and TOC levels. Which in turn will give you higher levels entering the post-filter contactors. Another benefit to anthracite/sand is maintaining oxidized conditions throughout the filter, this may improve manganese removal. Additional efforts to control manganese removal in SFBW treatment should still be investigated.

PVWC anticipates participation in these tasks will involve our water system contributing staff time, equipment, materials, analytical services, etc., when needed as well as funding all activities by Cornwell which are funded by WRF.

PVWC will provide a cash contribution direct to the Foundation (WRF) for \$150,000 and are requesting \$150,000 matching funds from WRF to cover costs of the research team. Since the total project cost for the proposed research will exceed the \$300,000 from the TC project, additional funding will be provided via an existing contract with Cornwell. PVWC is willing to host an on-site Project Advisory Committee meeting during the project, if requested by WRF.

PVWC look forward to participating in this important project. We are eager to start the project and would like to initiate the process as soon as possible to provide valuable findings to our water system and other water systems. We also need to coordinate these efforts with existing PFAS removal studies already underway at PVWC. PVWC and Cornwell are targeting an 18-month study duration including a May 2025 start date, pilot studies ending 12 months later, followed by 6 months of draft report preparation.

PVWC and Cornwell have worked on many projects together, including a previous WRF project (4584). The Cornwell staff Richard Brown and David Cornwell are uniquely qualified to properly conduct the project, coordinate work, plan studies, evaluate data, summarize findings, and produce recommendations that will be understandable and useable by our water system and other water systems in the US and elsewhere. We hope this project will be approved for WRF funding because of its importance to PVWC and other water systems.

If you have any questions regarding our involvement in the project, please contact us.

Sincerely,

A handwritten signature in blue ink, appearing to read "Wendy Simone".

Wendy Simone  
Water Superintendent, PVWC

**EXHIBIT B**



**OFFICE OF THE COMPTROLLER**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as a result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

---

Description of Project or Contract:    Participation in the TC Program  
The Water Research Foundation

Amount of Project or Contract:

\$150,000.00

- 1.    Acct: # 001-0901-419-95-50  
      Capital/PFAS
- 2.    Specific Appropriation to which expenditures will be charged:  
      CAPITAL: 2025

Other comments: One Time Payment

Date of Certification: April 23, 2025                      Amount Certified: \$150,000.00

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**Yitzchak Weiss**  
Comptroller and Chief Financial Officer

YW:lb

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**RESOLUTION # 25-078**

**RESOLUTION OF PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION TO EXTEND PROJECT NO. 24-PE-01 ENTITLED "MISCELLANEOUS INSPECTIONS AND OTHER REGULATORY COMPLIANCE ISSUES FOR PVWC'S RESERVOIR DAMS"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, PVWC awarded Contract No. 24-PE-01 entitled "Miscellaneous Inspections and Other Regulatory Compliance Issues for PVWC's Reservoir Dams" (the "Project") to French & Parrello Associates ("FPA") of Wall, New Jersey at PVWC's Commission Meeting on March 27, 2024, under Resolution No. 24-036 all in accordance with N.J.S.A. 40A:11-15; and in an amount not to exceed \$100,000.00; and

**WHEREAS**, the Chief Engineer recommends a non-compensatory time extension for the Project thereby setting a new expiration date of December 31, 2025, to perform the routine dam inspection services and conduct feasibility study to extend the useful life of the New Street Dam to be incorporated into the Commission's Facility Plan for Storage and System Resiliency.

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That PVWC hereby authorizes a contract extension to the terms as set forth hereinabove; and
2. That appropriate officers of the Commission are hereby authorized and directed to execute this Contract extension as set forth hereinabove and implement the terms of this extended Contract in accordance with this Resolution and the submissions provided in connection herewith, and the Secretary of PVWC to attest to this Contract extension and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution shall be placed on file and made available for public inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	AYE	NAY	ABSTAIN	ABSENT
COTTON, R.	<u>X</u>	—	—	—
DEPADUA, C.	<u>X</u>	—	—	—
FRIEND, G.	<u>X</u>	—	—	—
LEVINE, J.	—	—	—	<u>X</u>
RIZZI, D.	<u>X</u>	—	—	—
VAN RENSALIER, R.	<u>X</u>	—	—	—
SANCHEZ, R.	<u>X</u>	—	—	—

**Adopted at a meeting of Passaic Valley Water Commission.**

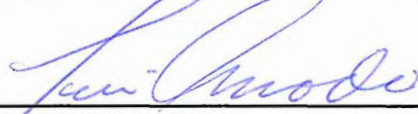
  
\_\_\_\_\_  
**Vice President**  
**GERALD FRIEND**

  
\_\_\_\_\_  
**Secretary**  
**RUBY N. COTTON**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
\_\_\_\_\_  
**LOUIS AMODIO**  
**Administrative Secretary**

**RESOLUTION NO. 25-079**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION FOR BUDGET AMENDMENT, CHANGE ORDER NO. 1  
FOR CONTRACT NO. 21-B-08 ENTITLED**

**"BITUMINOUS COLD PATCH MATERIALS"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, PVWC awarded Contract No. 21-B-08 entitled "Bituminous Cold Patch Materials" (the "Contract") to Newark Asphalt Corporation of Newark, New Jersey at PVWC's Commission Meeting on March 10, 2021, for a period two-years and not to exceed \$125,000.00 under Resolution No. 24-037; and

**WHEREAS**, PVWC renewed their contract with Newark Asphalt Corporation at the PVWC's Commission Meeting on March 22, 2023 pursuant to Resolution No. 22-039 for a term of one year in the amount of \$62,500.00; and again on March 27, 2024 pursuant to Resolution 24-037 for a term of one year in the amount of \$62,500.00: and

**WHEREAS**, Proposed Change Order No. 1 is required to pay for additional quantities for cold patch that was required due to the surge in Main Breaks during the months of December 2024, January and February 2025 under this Agreement to accommodate PVWC's increased demands, with a total increase of \$35,000.00 which brings the total adjusted Contract Price up to \$97,500.00; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit A**;

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:


1. That PVWC hereby authorizes and awards Change Order No. 1 to the terms as set forth hereinabove; and
2. That an appropriate official of PVWC, on behalf of PVWC, is hereby authorized and directed to execute this Change Order as set forth hereinabove and implement the terms of this Change Order in accordance with this Resolution and the submissions provided in connection herewith, and the Secretary of PVWC to attest to this Change Order No. 1 and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution shall be placed on file and made available for public inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

---

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u><b>X</b></u>	___	___	___
<b>DEPADUA, C.</b>	<u><b>X</b></u>	___	___	___
<b>FRIEND, G.</b>	<u><b>X</b></u>	___	___	___
<b>LEVINE, J.</b>	___	___	___	<u><b>X</b></u>
<b>RIZZI, D.</b>	<u><b>X</b></u>	___	___	___
<b>VAN RENSALIER, R.</b>	<u><b>X</b></u>	___	___	___
<b>SANCHEZ, R.</b>	<u><b>X</b></u>	___	___	___

**Adopted at a meeting of Passaic Valley Water Commission.**

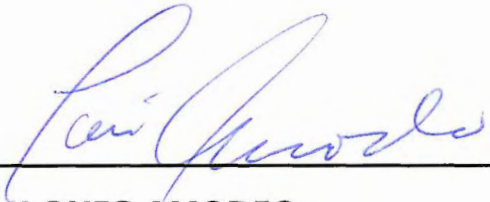
  
\_\_\_\_\_  
**GERALD FRIEND**  
Vice President

  
\_\_\_\_\_  
**RUBY N. COTTON**  
Secretary

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

---

**LOUIS AMODIO**  
**Administrative Secretary**

**EXHIBIT A**

## **EXHIBIT A**



## OFFICE OF THE COMPTROLLER

### CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as a result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

Description of Project or Contract: Contract No. 21-B-08 – Change Order No. 1  
“Bituminous Cold Patch Materials”  
Newark Asphalt Corporation

Amount of Project or Contract:

Contract No. 21-B-08  
Increase of \$35,000.00  
Total: \$97,500.00

1. Acct: # 001-3002-424-43-02  
BUDGET/R & M Materials/Distribution Repairs

Other comments: Change Order Number 1 ~ Increase of \$35,000.00  
for a New Total of \$97,500.00

Date of Certification: April 23, 2025

**Amount Certified: \$97,500.00**

**Yitzchak Weiss**  
Comptroller and Chief Financial Officer

YW:1b

**RESOLUTION NO. 25-080**

**PASSAIC VALLEY WATER COMMISSION**

**RESOLUTION FOR BUDGET AMENDMENT, CHANGE ORDER NO. 1  
FOR CONTRACT NO. 22-V-19 ENTITLED**

**"FURNISH AND DELIVER SULFURIC ACID"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: **CARMEN DEPADUA**

Seconded by Commissioner: **RUBY N. COTTON**

**WHEREAS**, PVWC awarded Contract No. 22-V-19 entitled "Furnish and Deliver Sulfuric Acid (the "Contract") to Univar USA, Inc., of Morrisville, Pennsylvania at PVWC's Commission Meeting on March 23, 2022, for a period two-years and not to exceed \$1,491,750.00 under Resolution No. 22-029; and

**WHEREAS**, PVWC renewed their contract with Univar USA, Inc., at the PVWC's Commission Meeting on February 28, 2024 pursuant to Resolution 24-022 for a term of one year in the amount of \$715,000.00: and

**WHEREAS**, Proposed Change Order No. 1 is required to pay for additional quantities sulfuric acid that was required due to the surge in use due to the dry summer conditions in 2024, with a total increase of \$74,047.33 which brings the total adjusted Contract Price up to \$789,047.33; and

**WHEREAS**, PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit A**.

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That PVWC hereby authorizes and awards Change Order No. 1 to the terms as set forth hereinabove; and

2. That an appropriate official of PVWC, on behalf of PVWC, is hereby authorized and directed to execute this Change Order as set forth hereinabove and implement the terms of this Change Order in accordance with this Resolution and the submissions provided in connection herewith, and the Secretary of PVWC to attest to this Change Order No. 1 and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution shall be placed on file and made available for public inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

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**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u><b>X</b></u>	___	___	___
<b>DEPADUA, C.</b>	<u><b>X</b></u>	___	___	___
<b>FRIEND, G.</b>	<u><b>X</b></u>	___	___	___
<b>LEVINE, J.</b>	___	___	___	<u><b>X</b></u>
<b>RIZZI, D.</b>	<u><b>X</b></u>	___	___	___
<b>VAN RENSALIER, R.</b>	<u><b>X</b></u>	___	___	___
<b>SANCHEZ, R.</b>	<u><b>X</b></u>	___	___	___

**Adopted at a meeting of Passaic Valley Water Commission.**

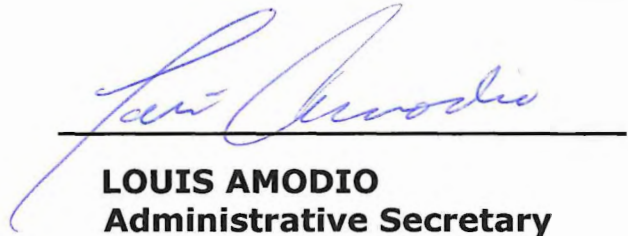
  
\_\_\_\_\_  
**GERALD FRIEND**  
**Vice President**

  
\_\_\_\_\_  
**RUBY N. COTTON**  
**Secretary**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

### **CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.



**LOUIS AMODIO**  
**Administrative Secretary**

**EXHIBIT A**

## **EXHIBIT A**

**OFFICE OF THE COMPTROLLER**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as a result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

---

Description of Project or Contract:      Contract No. 22-V-19 – Change Order No. 1  
“Furnish and Deliver Sulfuric Acid”  
Univar USA, Inc.

Amount of Project or Contract:

Contract No. 22-V-19  
Increase of \$74,047.33  
Total: \$789,047.33

1. Acct: # 001-1002-4221-70-11  
BUDGET/PURCHASE/CHEMICALS

Other comments:      Change Order Number 1 – Increase of \$74,047.33  
for a New Total of \$789,047.33

Date of Certification: April 23, 2025

Amount Certified: \$789,047.33

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**Yitzchak Weiss**  
Comptroller and Chief Financial Officer

YW:lb

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**RESOLUTION # 25-081**

**RESOLUTION OF PASSAIC VALLEY WATER COMMISSION  
RESOLUTION FOR BUDGET AMENDMENT, CHANGE ORDER NO. 1  
FOR PROJECT NO. 24-PA-01 ENTITLED  
"CONSULTING SERVICES FOR STAFFING AND RECRUITMENT"**

**DATE OF ADOPTION: APRIL 23, 2025**

Introduced by Commissioner: CARMEN DEPADUA

Seconded by Commissioner: DEB RIZZI

**WHEREAS,** Passaic Valley Water Commission ("PVWC") previously awarded Project 24-PA-01 entitled "Consulting Services for Staffing and Recruitment" to Industrial Staffing Services dba Equileum ("Equileum") on April 24, 2024 (Res. #24-059), with said solicitation and procurement of responses (and evaluation of same) undertaken through a fair and open process, as defined in N.J.S.A. 19:44A-20.7 (hereinafter the "Fair and Open Process"); and

**WHEREAS,** Equileum has been assisting the PVWC in filling staffing shortages in specialized areas; and

**WHEREAS,** it is recommended that PVWC issues Change Order No. 1 to continue support for that project and increase the Contract Price with an additional increase of \$80,000.00 for a period of six (6) months from April 23, 2025, which brings the total not-to-exceed to \$380,000.00; and

**WHEREAS,** the PVWC has determined that Change Order No. 1 is to be used only for funding the position of Director of Environmental Health and Safety, Industrial Hygienist; and

**WHEREAS,** PVWC's Chief Financial Officer has certified, with respect hereto, that funds are currently available for said purpose and a copy of the said certification is attached hereto and made a part hereof as **Exhibit A**.

**NOW, THEREFORE, BE IT RESOLVED**, by Passaic Valley Water Commission, in the County of Passaic, New Jersey;

1. That PVWC hereby awards the Contract to the Awardee in accordance with N.J.S.A. 40A:11-1 et seq. and N.J.S.A. 19:44A-20.7, and in accordance with said Responses, as set forth hereinabove; and
2. That an appropriate official of PVWC, on behalf of PVWC, is hereby authorized and directed to execute the Contract hereby awarded to the Awardee and the Secretary of PVWC to attest to the Contract and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution, and
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution and Agreement shall be placed on file and made available for inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

**RECORD OF COMMISSION VOTE ON FINAL PASSAGE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>COTTON, R.</b>	<u>      </u>	<u>  <b>X</b>  </u>	<u>      </u>	<u>      </u>
<b>DEPADUA, C.</b>	<u>  <b>X</b>  </u>	<u>      </u>	<u>      </u>	<u>      </u>
<b>FRIEND, G.</b>	<u>  <b>X</b>  </u>	<u>      </u>	<u>      </u>	<u>      </u>
<b>LEVINE, J.</b>	<u>      </u>	<u>      </u>	<u>      </u>	<u>  <b>X</b>  </u>
<b>RIZZI, D.</b>	<u>  <b>X</b>  </u>	<u>      </u>	<u>      </u>	<u>      </u>
<b>VAN RENSALIER, R.</b>	<u>      </u>	<u>  <b>X</b>  </u>	<u>      </u>	<u>      </u>
<b>SANCHEZ, R.</b>	<u>  <b>X</b>  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**Adopted at a meeting of Passaic Valley Water Commission.**

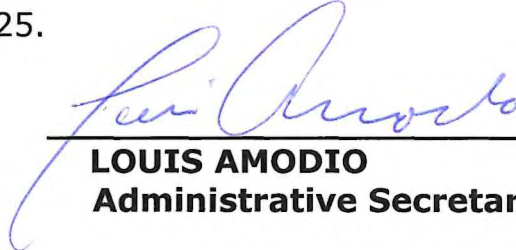
  
\_\_\_\_\_  
**GERALD FRIEND**  
**Vice President**

  
\_\_\_\_\_  
**RUBY N. COTTON**  
**Secretary**

**This Resolution, when adopted, must remain in the custody of the Administrative Secretary.**

**CERTIFICATION**

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on April 23, 2025.

  
**LOUIS AMODIO**  
**Administrative Secretary**

**PASSAIC VALLEY WATER COMMISSION**

**EXHIBIT A**