

PASSAIC VALLEY WATER COMMISSION

Regular Public Meeting Minutes

JULY 22, 2026 – 10:00 A.M.

1. Call to Order

The Public Meeting was called to order at **10:01 A.M.** by President **Deborah Rizzi**.

Roll Call

The following Commissioners were present:

- Gerald Friend
- Rigo Sanchez (Absent)
- Jeff Levine
- Carmen DePadua
- Ron Van Rensalier
- Ruby Cotton

A quorum was established.

Executive Staff in Attendance

- Yitz Weiss, Comptroller/Interim Executive Director
- Louis Amodio, Administrative Secretary
- Yaacov Brisman, General Counsel
- Sydel Cohen, Personnel Director

Administrative Secretary Louis Amodio certified that all requirements of the **Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.)** were met.

Pledge of Allegiance was recited.

2. Public Comment

None.

3. Executive Director's Report

(Report presented; details not provided in notes.)

4. Comptroller's Report

Various financial reports were presented.

5. Executive Session

Motion to enter Executive Session made by Commissioner **Ruby N. Cotton**, seconded by Commissioner **Carmen DePadua**

Time: 10:46 A.M.

6. Reconvening of Public Meeting

President Rizzi reconvened the meeting at **11:09 A.M.**

Present:

- Gerry Friend
- Jeffrey Levine
- Ron Van Rensalier
- Carmen DePadua
- Ruby N, Cotton

A quorum was established.

7. Consent Agenda

Motion: Commissioner Gerald Friend

Second: Commissioner Carmen De Padua

Approval of **June 24, 2026, Regular and Executive Session Minutes.**

8. Resolutions

Motion: Commissioner Gerald Friend

Second: Commissioner Carmen DePadua

All Commissioners present voted **Yes**, **Commissioner Levine Voted No to Resolutions 26-108 and 26-109**

- a) Resolution No. 26-147
Resolution Awarding Contract 26-B-12 Entitled "North Arlington Beech Street Water Main Replacement" Pacific Construction LLC - \$8,702,055.00
- b) Resolution No. 26-148
Resolution to Award Project 26-PA-11, Entitled "Professional Services for Financial Liquidity Analysis" Three+One Company, Inc. - \$30,000.00
- c) Resolution No. 26-149
Resolution to Award Project 26-PE-07, Entitled "Professional Engineering Services for Implementing a Water Main Replacement Program and Assisting Commission with Obtaining I-Bank Funding for Capital Projects" Suburban Consulting Engineers - \$520,000.00
- d) Resolution No. 26-150
Resolution to Approve the Renewal of Contract 24-B-21 Entitled "Chemical Tank Neutralization and Cleaning" ACV Environmental Services, Inc. - \$530,362.50
- e) Resolution No. 26-151
Resolution to Approve the Renewal of PVWC's Annual Subscription of Microsoft 365 from Contract No. CK04, Subcontract No. 24-38 under the New Jersey Cooperative Purchasing Alliance SHI Corporation - \$115,732.84
- f) Resolution No. 26-153
Resolution for Permission to Solicit Proposals Utilizing Competitive Contracting for Project 26-C-07 Entitled "Professional Security Services"
- g) Resolution No. 26-154
Resolution Authorizing Emergency Sewer Repairs Related to Halpine Street Water Main Break in Paterson JR Haftek - \$56,949.81
- h) Resolution No. 26-155
Resolution Approving Change Order No. 2 for Project No. 24-B-05 Entitled "Water Storage Tank Improvements Phase 1 Levine Water Tanks" J. Fletcher Creamer & Son, Inc. - Change Order Amount \$1,448,554.25 - New Contract Amount - \$45,651,333.25
- i) Resolution No. 26-108 (May)
Resolution Authorizing Grant of Easement to Public Service Electric and Gas Company over PVWC Property in Totowa, New Jersey
PSE&G
- j) Resolution No. 26-109 (May)
Resolution Authorizing Lease Agreement with Public Service Electric and Gas Company for Temporary Construction Laydown Area at PVWC Property, Totowa, New Jersey
PSE&G

Motion: Commissioner Ruby N. Cotton
Second: Commissioner Carmen DePadua

- k) Resolution No. 26-152
Resolution to Procure One (1) 2027 Kenworth T180 Valve Truck for the Distribution Department Utilizing the Sourcewell Cooperative Pricing Agreement, Contract 032824-KTC Gabrielli Truck Sales - \$358,510.46

All Commissioners present voted **Yes**, **Commissioner Friend Voted No**

9. ACTION ITEMS:

- a) Request to prepare a Request for Proposals and solicit proposals for Contract No. 26-PA-12 "Professional Services for Financial Advisor" under the Fair and Open Process. This 12-month contract will provide the Passaic Valley Water Commission with utilizing the best combination of options available to adequately address the capital needs of the Commission. The total cost for this project is anticipated to be \$60,000.00. We anticipate this publicly bid contract to be awarded in December 2026.
- b) Request to prepare a Request for Proposals and solicit proposals for Contract No. 27-PA-01 "Professional Services for Public Auditor" under the Fair and Open Process. This 12-month contract will provide the Passaic Valley Water Commission with its annual auditing services. The total cost for this project is anticipated to be \$75,000.00. We anticipate this publicly bid contract to be awarded in December 2026.
- c) Request to prepare a Request for Proposals and solicit proposals for Contract No. 26-PI-02 "Professional Services for Project Management of Document Management and Retention Solution Implementation" under the Fair and Open Process. This 18-month contract will provide the Passaic Valley Water Commission with project management services for the implementation for the Document Management and Retention Solution project. The total cost for this project is anticipated to be \$700,000.00. We anticipate this publicly bid contract to be awarded by November 2026.
- d) Request to prepare a Request for Proposals and solicit proposals for Contract No. 26-PE-26 "Construction Management Services for Mountain Ave Drainage Improvements" under the Fair and Open Process. This 12-month contract will oversee all work associated with the construction of drainage improvements along Mountain Avenue to enhance protection of New Street Reservoir from stormwater runoff. The total cost for this project is anticipated to be \$200,000. We anticipate this publicly bid contract to be awarded in September 2026.
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10. Recommendations from Executive Conference

a. **Personnel**

Manjitha Dasgupta Chattopadhyay to *provisional* Lab Manager/Supervisor of Laboratories (Clinical and Water Analysis) Laboratory Dept.

Current Position: Environmental Compliance Investigator

Current Salary: \$116,520

Current Range: \$50,000 - \$118,865

Proposed Title: Lab Manager/Supervisor of Laboratories (Clinical and Water Analysis)

Proposed Salary: \$130,002

Title Range: \$75,000 - \$183,932

b. **Florian C Stoica to *provisional* Senior Maintenance Repairer (CSC List) Maintenance Dept.**

Current Position: Maintenance Repairer

Current Salary: \$70,701

Current Range: \$45,000 - \$78,599

Proposed Title: Senior Maintenance Repairer

Proposed Salary: \$73,215

Proposed Range: \$50,000 - \$83,272

New Hire:

c. **Gianna Bauzil as a provisional Technical Assistant, Management Information Systems Information Technology Dept.**

Proposed Salary: \$60,000

Title Range: \$50,000-\$86,883

Separations:

a) **Executive Office**

Resigned: Jim Mueller, Executive Director, 6/19/2026

b) **Laboratory Dept.**

Retirement: Wendy Simone, Lab Manager/Water Superintendent, 7/1/2026

Resigned: Brianna Martinez, Laboratory Technician Water Analysis, 6/30/26

c) **Maintenance Dept:**

Retirement: Robert Grootenboer, Senior Maintenance, 7/1/2026

Retirement: Mario Cucuzzella, Supervisor Water Treatment Plant Repairer, 7/1/2026

d) **Purification Dept.**

Separated: Markill Mars, Water Treatment Plant Operator, 6/23/2026

11. New Business

Motion: Commissioner Gerald Friend

Second: Commissioner Carmen DePadua

All Commissioners present voted **Yes**. Commissioner Cotton Abstained on Check #258196

Approval of **Summary of Disbursements & Payrolls** through **July 22, 2026**, totaling **\$13,164,680.08**, certified by Treasurer Van Rensalier and Comptroller Weiss.

Next Meeting: Wednesday, **August 26, 2026**, at **10:00 A.M.**

12. Adjournment

The meeting adjourned at **11:15 A.M.**